



DNA Subcommittee

August 9, 2024

Alfred E Smith State Office Building
80 South Swan Street
Albany, NY 12210

Videoconference Locations:

100 Bureau Drive, Building 227, Room B230, Gaithersburg, MD
9040 Town Center Parkway, Lakewood Ranch, FL
Shapiro Building, Room 5044, 70 Francis Street, Boston, MA

9:01 AM – 10:38 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Frederick Bieber, Ph.D.
Michael Coble, Ph.D.
Kathleen Corrado, Ph.D.
Katherine Gettings, Ph.D.
Kenneth Kidd, Ph.D.
Jenifer Smith, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Taylor Aaron
Dean DeFruscio
Colleen Glavin, Esq.
Natasha Harvin-Locklear, Esq.
Katherine Mayberry
Shelley Palmer
Brianna Robinson
Lindsey Rockwell
Matthew Schrantz, Esq.
Elizabeth Suparmanto
Christine Sweet

Other Attendees:

Jill Dooley- New York State Police Crime Laboratory
 Russell Gettig – New York State Police Crime Laboratory
 Thomas Leach – New York State Police Crime Laboratory
 Daniel Myers- New York State Police Crime Laboratory
 Julie Pizziketti – New York State Police Crime Laboratory

*Approximate
Video Times*

The Chair, Dr. Coble, opened the meeting by stating that the DNA Subcommittee was conducting its meeting in hybrid with members present both in Albany and virtually. Dr. Coble then conducted a roll call to take attendance and a quorum was established with seven members present (Bieber, Coble, Corrado, Gettings, Kidd, Smith, and Sozer).

00:00:00 –
00:01:13

Dr. Coble then asked for a motion to approve the August 9, 2024, agenda. A motion to approve the agenda was made by Dr. Smith, seconded by Dr. Kidd, and approved with seven votes (Bieber, Coble, Corrado, Gettings, Kidd, Smith, and Sozer).

00:01:14 –
00:02:10

The Chair then asked Subcommittee members for questions or comments on the minutes from the May 10, 2024, meeting of the Subcommittee. Dr. Corrado made a motion to approve the minutes, seconded by Dr. Smith, and approved with six votes (Bieber, Coble, Corrado, Gettings, Smith, Sozer) and 1 abstention (Kidd).

00:02:13 –
00:03:10

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the Erie County Central Police Services Forensic Laboratory, Monroe County Crime Laboratory, New York State Police Crime Laboratory, Onondaga County Center for Forensic Sciences Laboratory and Westchester County Department of Laboratories & Research Division of Forensic Science. Representatives from the laboratories were available to answer questions as needed.

00:03:11 –
00:18:08

The Chair then moved to Old Business. Ms. Shelley Palmer announced she is the Interim Director of the Office of Forensic Services following the departure of Dr. Jill Dooley. A verbal update was provided by Ms. Palmer on the Partial Match and Familial Search programs. Following a discussion, no updates to the Partial Match and Familial Search policies were recommended at this time. There were no updates regarding CODIS Bulletins. A representative from the Biology Technical Working Group (BIOTWG), co-chair Dr. Craig O'Connor, provided a summary of the findings made by the BIOTWG regarding the *Forensic DNA Interpretation and Human Factors: Improving Practice Through a Systems Approach* report. Following their next meeting, the BIOTWG will provide additional feedback to the Subcommittee.

00:18:09–
00:47:36

The Chair then moved to New Business. Ms. Palmer acknowledged the FBI Quality Assurance Standards are being updated to include the use of Rapid DNA and notified the Subcommittee that a letter will be going out to all stakeholders to reiterate the requirements for use of Rapid DNA in New York State.

00:47:38–
00:49:04

The Subcommittee then reviewed disclosures from the Nassau County Office of the Medical Examiner Division of Forensic Services, New York City OCME Department of

00:49:07–
01:07:49

Forensic Biology, Suffolk County Crime Laboratory and Westchester County Department of Laboratories & Research Division of Forensic Science. Representatives from the laboratories were available to respond to members' questions.

Next, Dr. Coble requested a motion to enter into Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. The motion was made by Dr. Smith, seconded by Dr. Corrado. The motion was approved unanimously.

01:07:50 –
01:09:00

The Subcommittee adjourned into Executive Session with all present members in attendance. Executive Session commenced at 10:14 AM and concluded at 10:33 AM. The Subcommittee reconvened the Open Meeting and Dr. Coble stated no action was taken in Executive Session.

01:09:41 –
01:09:53

Ms. Palmer noted that a document submitted by the New York State Police Crime Laboratory for informational purposes was inadvertently not provided to the members in their materials, and OFS would send the document via email to Subcommittee members after the meeting.

01:09:54-
01:10:23

Dr. Coble asked that the Biology Technical Working Group (BIOTWG) provide information regarding the implementation or use of SNPs in the state of New York. While no formal vote was taken, no objections were raised.

01:10:34 –
01:12:09

The Chair then stated that the next meeting of the Subcommittee will take place on November 15, 2024, with the location to be determined. A motion to adjourn was made by Dr. Smith, seconded by Dr. Gettings, and approved unanimously.

01:12:10-
01:13:04

Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>