



Commission on Forensic Science

June 9, 2023

Empire State Development Corporation
633 3rd Ave, 37th Floor, New York, NY 10016

Division of Criminal Justice Services
80 South Swan Street, Room 118, Albany, NY 12210

9:23 AM – 12:30 PM

DRAFT MEETING MINUTES

Commission Members in Attendance:

Pasquale Buffolino, Ph.D.
James Chithalen, Ph.D.
Lydia de Castro
Jill Dooley, Ph.D.
William Fitzpatrick, Esq.
Jessica Goldthwaite, Esq.
Michael Marciano, Ph.D.
Hon. Angela Mazzarelli
Acting Superintendent Steven Nigrelli¹
Beverly Rauch
Rossana Rosado
Michelli Schmitz
Ann Willey

DCJS Staff in Attendance:

Dean DeFruscio
Colleen Glavin, Esq.
Natasha Harvin-Locklear, Esq.
Janine Kava
Katherine Mayberry
Shelley Palmer
Joseph Popcun
Brianna Robinson
Lindsey Rockwell
Elizabeth Suparmanto

¹ Nigrelli attended via telephone. In accordance with the Open Meetings Law, Nigrelli will not be counted toward quorum and voting requirements. However, this does not affect the outcome of the meeting.

Other Attendees:

Bradley Adams – New York City OCME Forensic Anthropology Unit
 lyman Almubarak – New York City OCME Department of Forensic Biology
 Joseph Avella – Nassau County Office of the Medical Examiner Toxicology Laboratory
 Kristie Barba – Onondaga County Health Department Forensic Toxicology Laboratory
 Lisa-Marie Bergh – New York City Police Department Police Laboratory
 Melanie Braverman – New York City OCME Department of Forensic Biology
 Christopher Cording – Westchester County Dept of Labs & Research Division of Forensic Toxicology
 Erin Butler – New York City OCME Department of Forensic Biology
 Nicole Capitali – New York City Police Department Police Laboratory
 Russell Gettig – New York State Police Crime Laboratory
 Christine Giffin – Niagara County Sheriff’s Office Forensic Laboratory
 James Harrison – Westchester County Department of Public Safety Crime Laboratory
 Rebecca Hartman – Monroe County Office of the Medical Examiner Forensic Toxicology Laboratory
 Nichole Hurbanek – New York State Police Crime Laboratory
 Michael Jankowiak – New York State Police Crime Laboratory
 Timothy Kupferschmid – New York City OCME Department of Forensic Biology
 Thomas Leach – New York State Police Crime Laboratory
 Kyra McKay – New York City OCME Department of Forensic Biology
 Scott O’Neill – New York City Police Department Police Laboratory
 Stephanie O’Shea – New York City Police Department Police Laboratory
 Julie Pizziketti – New York State Police Crime Laboratory
 David Pulikowki – New York State Police Crime Laboratory
 Meredith Rosenberg – New York City OCME Department of Forensic Biology
 Kerri Sage – New York State Police Crime Laboratory
 Donald Siegel – New York City OCME Department of Forensic Biology
 Tiffany Vasquez – New York City OCME Department of Forensic Biology
 Ray Wickenheiser – New York State Police Crime Laboratory

*Approximate
video times*

Chair Rosado opened the meeting by introducing new member, Acting Superintendent Steven Nigrelli. Acting Superintendent Nigrelli will be the representative of law enforcement on the Commission. Chair Rosado then took a roll call as the members were in attendance in New York, Albany, and virtually. A quorum was established with 11 voting members (Buffolino, de Castro, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rosado, Rauch, Schmitz, and Willey).

00:00:25
00:02:23

Chair Rosado requested a motion to approve the June 9, 2023, agenda. The motion to approve the agenda was made by Dr. Dooley, seconded by Judge Mazzarelli, and approved unanimously with 11 votes.

00:02:25
00:03:30

Then, Chair Rosado requested a motion to approve the minutes of the March 10, 2023, Commission meeting. The motion to approve the minutes was made by Ms. Rauch. Dr. Dooley seconded the motion, and it was approved with 10 votes (Buffolino, de Castro, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rosado, Rauch, and Schmitz) and 1 abstention (Willey).

00:03:34
00:04:55

Chair Rosado then requested a motion to approve the minutes of the April 20, 2023, special meeting. The motion to approve the minutes was made by Dr. Willey. Dr. Buffolino seconded the motion, and it was approved with 10 votes (Buffolino, de Castro, Dooley, Goldthwaite, Marciano, Mazzarelli, Rosado, Rauch, Schmitz, and Willey) and 1 abstention (Fitzpatrick).

*Approximate
video times*
00:04:58
00:05:52

Chair Rosado asked Dr. Dooley to walk the Commission through the Accreditation/Laboratory Updates. During this agenda item, matters regarding the Erie County Central Police Services Forensic Laboratory, Erie County Medical Examiner's Office Forensic Toxicology Laboratory, Monroe County Crime Laboratory, Monroe County Office of the Medical Examiner Forensic Toxicology Laboratory, Nassau County Office of the Medical Examiner Division of Forensic Toxicology, New York City Office of Chief Medical Examiner Department of Forensic Biology, New York City Office of Chief Medical Examiner Department of Forensic Toxicology, Onondaga County Health Department Forensic Toxicology Laboratory, Suffolk County Office of the Medical Examiner Toxicology Laboratory, Westchester County Department of Laboratories and Research Division of Forensic Toxicology and Yonkers City Police Department Forensic Science Laboratory were considered. Representatives from the laboratories were available in person or via WebEx to respond to members' questions.

00:05:57
00:56:40

The Commission reviewed the Erie County Medical Examiner's Office Forensic Toxicology Laboratory ANAB accreditation assessment documentation. Mr. Fitzpatrick made a motion to renew the laboratory's New York State Accreditation for a period concurrent with their ANAB accreditation. Judge Mazzarelli seconded the motion, and it was approved unanimously.

00:06:45
00:08:23

The Commission reviewed the Nassau County Office of the Medical Examiner Division of Forensic Toxicology ANAB accreditation assessment documentation. Judge Mazzarelli made a motion to renew the laboratory's New York State Accreditation for a period concurrent with their ANAB accreditation. Dr. Marciano seconded the motion, and it was approved with 10 votes (de Castro, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rosado, Rauch, Schmitz, and Willey) and 1 abstention (Buffolino).

00:13:00
00:15:34

The Commission reviewed the New York City Office of Chief Medical Examiner Department of Forensic Toxicology ANAB accreditation assessment documentation. Ms. Schmitz made a motion to renew the laboratory's New York State Accreditation for a period concurrent with their ANAB accreditation. Dr. Buffolino seconded the motion, and it was approved with unanimously.

00:16:56
00:49:15

The Commission reviewed the Onondaga County Health Department Forensic Toxicology Laboratory ANAB accreditation assessment documentation. Mr. Fitzpatrick made a motion to renew the laboratory's New York State Accreditation for a period concurrent with their ANAB accreditation. Ms. Schmitz seconded the motion, and it was approved unanimously.

00:49:16
00:50:38

The Commission reviewed the Westchester County Department of Laboratories and Research Division of Forensic Toxicology ANAB accreditation assessment documentation.

00:51:13

Dr. Buffolino made a motion to renew the laboratory's New York State Accreditation for a period concurrent with their ANAB accreditation. Ms. Schmitz seconded the motion, and it was approved with 10 votes (Buffolino, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rosado, Rauch, Schmitz, and Willey) and 1 abstention (de Castro).

*Approximate
video times*

The next agenda item was Old Business. Dr. Dooley provided the Commission members with a verbal update on the Familial Search Program. The New York Court of Appeals has set an oral argument date of September 14, 2023, for the familial DNA case, and a decision on the appeal is expected in October or November.

00:56:43
00:57:34

Special Counsel, Natasha Harvin-Locklear, then provided an update regarding the Videoconferencing Policy for Open Meetings pursuant to Chapter 56 of the Laws of 2022. Dr. Willey made a motion to adopt the extraordinary circumstances videoconferencing resolution and related procedures, seconded by Ms. Rauch, and approved unanimously.

00:58:15
01:00:50

Next, the Commission reviewed the New York City Office of Chief Medical Examiner Department of Forensic Biology scope extension assessment documentation. Dr. Buffolino made a motion to approve a scope extension to include the technology used for a novel application to body fluid identification by proteomic mass spectrometry in accordance with their ANAB scope extension. Dr. Marciano seconded the motion, and it was approved with 10 votes (Buffolino, de Castro, Dooley, Fitzpatrick, Marciano, Mazzarelli, Rosado, Rauch, Schmitz, and Willey) and 1 abstention (Goldthwaite).

01:01:01
01:17:37

The Commission then discussed matters regarding accreditation updates for the Niagara County Sheriff's Office Forensic Laboratory. Director Giffin was available to answer questions from the Commission. The Commission also reviewed a memo of recommendations submitted from the working group that was suggested at the April 20, 2023, special meeting. After questions and discussion by Commission members, Dr. Willey made a motion to adopt the recommendations put forward by the working group regarding the Niagara County Sheriff's Office Forensic Laboratory. Ms. de Castro seconded the motion, and it was approved with 10 votes (Buffolino, de Castro, Dooley, Fitzpatrick, Goldthwaite, Marciano, Mazzarelli, Rosado, Rauch, and Willey) and 1 abstention (Schmitz).

01:17:43
01:45:50

Dr. Dooley then reviewed laboratory disclosures from the Erie County Central Police Services Forensic Laboratory, Erie County Medical Examiner's Office Forensic Toxicology Laboratory, Nassau County Office of the Medical Examiner Division of Forensic Toxicology, New York City Police Department Police Laboratory, Westchester County Department of Laboratories and Research Division of Forensic Sciences, Westchester County Department of Laboratories and Research Division of Forensic Toxicology, and Westchester County Department of Public Safety Crime Laboratory. Representatives from the laboratories were available in person or via WebEx to respond to members' questions.

01:46:21
02:30:56

Dr. Marciano then spoke to the Commission regarding possible changes to the authoritative power given to the Commission to help meet their mission. He asked that this possibility be considered in the future.

02:31:12
02:33:13

Chair Rosado then requested a motion to enter Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion,

02:33:19
02:34:22

demotion, discipline, or suspension of a particular person. The motion was made by Dr. Dooley, seconded by Mr. Fitzpatrick. The motion was approved unanimously.

*Approximate
video times*

The Commission adjourned into Executive Session.

The Commission reconvened the open meeting at 12:27 pm and Chair Rosado indicated that the Commission took no formal action during Executive Session.

02:35:40
02:35:47

Chair Rosado stated that the next meeting of the Commission will take place on September 22, 2023. Dr. Willey made a motion to adjourn the meeting, seconded by Mr. Fitzpatrick and approved unanimously.

02:35:50
02:36:56

Note:

Video of the open meeting is available on YouTube.



July 28, 2023

Lieutenant Rosalyn Joseph
New York City Police Department
Latent Print Section
One Police Plaza, Room 506
New York, New York 10038

Dear Director Joseph,

Congratulations! On July 28, 2023, ANAB renewed your organization's accreditation in the Field of Forensic Inspection. This decision was based upon the documentation provided in the assessment report and in accordance with the recommendation of the Team Leader. ANAB is satisfied that your organization has met or exceeded the accreditation requirements and requirements of your own documented management system.

Accredited forensic service providers are expected to maintain the standards which were required to achieve accreditation and conform to [ANAB Terms and Conditions for Accreditation](#). The principal means used to monitor ongoing conformance include surveillance activities, proficiency testing reports submitted by approved test providers, and disclosure of significant events and nonconformities. The results of these monitoring activities will be considered when confirming the continuation of accreditation between assessments.

The planned surveillance activity and reassessment schedule is listed below:

- | | |
|-------------|------------------------------|
| • July 2024 | Surveillance Document Review |
| • July 2025 | Surveillance Assessment |
| • July 2026 | Surveillance Document Review |
| • July 2027 | Reassessment |

The provided ANAB accreditation symbol ([Inspection](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The report was provided to you during the assessment activity. An electronic version of accreditation documents is included with this letter.

Achieving accreditation is the result of an extensive commitment of resources and much preparation by the management and personnel of the entire organization. I commend the efforts of all who were involved in this achievement. On behalf of ANAB, I extend my sincere congratulations to you. If you have any questions or if ANAB might assist you in any way, please feel free to get in touch with us at qualitymatters@anab.org.



Jami StClair
Sr. Manager of Accreditation
ANSI National Accreditation Board

cc: Jennifer Lady, Quality Assurance Manager
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**New York City Police Department
Latent Print Section
One Police Plaza, Room 506, New York, New York 10038 USA**

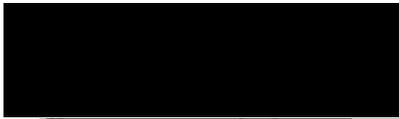
Fulfills the requirements of

**ISO/IEC 17020:2012
Accreditation Requirements for Forensic Inspection (2023)**

In the field of

Forensic Inspection

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.



Pamela L. Sale, Vice President, Forensics

Expiry Date: 30 November 2027
Certificate Number: FI-0053





ANSI National Accreditation Board

SCOPE OF ACCREDITATION TO:
ISO/IEC 17020:2012
Accreditation Requirements for Forensic Inspection (2023)

New York City Police Department – Latent Print Section

One Police Plaza, Room 506
 New York, New York 10038 USA

FORENSIC INSPECTION
 Type C Inspection Body

Expiry Date: 30 November 2027

Certificate Number: FI-0053

Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Ridge Detail	Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual

When published on a forensic service provider’s Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
 Vice President, Forensics



**Division of Criminal
Justice Services**

RECEIVED

7/28/23

Office of Forensic Services



New York City Police Department - Latent Print Section

2023 - 17020 - Reassessment

Prepared by Dave Grady

Data collected on 2023-07-10

ANSI National Accreditation Board

United States

Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provides a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the inspection body and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

REQUIREMENTS:

ISO/IEC 17020:2012 Conformity assessment – Requirements for the operation of various types of bodies performing inspection & ANAB Accreditation Requirements for Forensic Inspection Bodies (AR 3120) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the inspection body's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for subcontracting inspection services when applicable.

Process requirements related to the handling of inspection items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items collected and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient records and are reported correctly, accurately, clearly. Requirements for a documented process for handling complaints and appeals.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Required procedures for corrective action and preventive actions. Requirements for an internal audit program and management reviews.

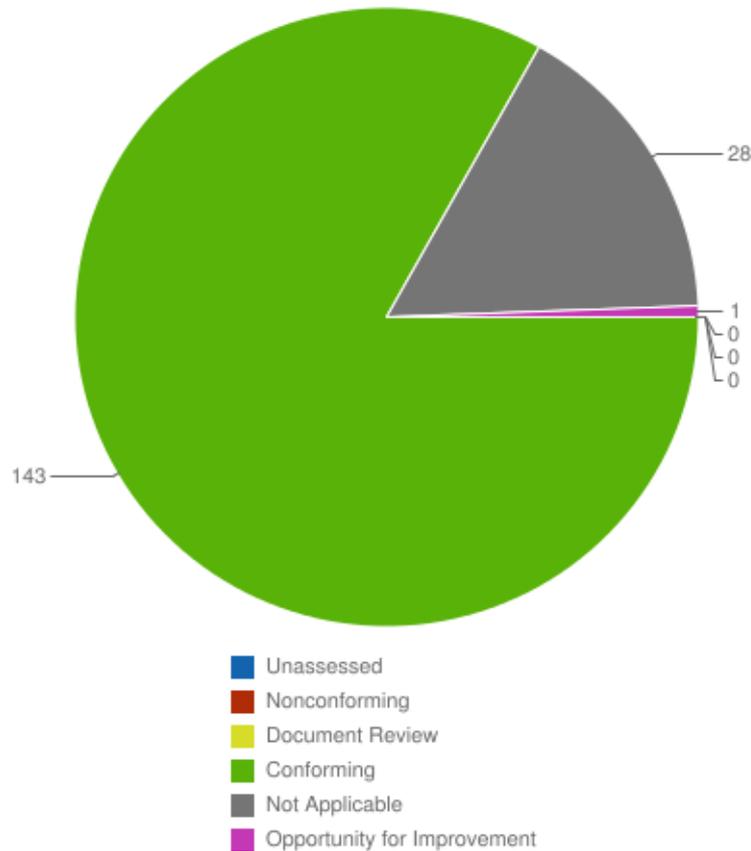
The accreditation activity also evaluates the inspection body's conformance with their own management system requirements.

ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the inspection body demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

Summary of Comments



Audit Comments

7.4 Inspection reports and inspection certificates

7.4.2.1 ANAB Accreditation Requirement

Opportunity for Improvement : 0

Requirement

Is there a procedure for reporting of results that:

- a) identifies what will be reported for all items received, including items on which no work was performed, items collected or created and preserved for future inspection, and for partial work performed?
- b) requires qualifying the significance of associations in the report whether by a statistic or a qualitative statement?
- c) requires communicating the reason(s) in the report when the reported results are inconclusive?
- d) requires reporting of the initial database entry (e.g., friction ridge and ballistics)?
- e) requires reporting the confidence level and corresponding inference regarding the population if statistical sampling is used?

NOTE b) Associations for multiple results may be qualified by a single statistic or qualitative statement if the statistics are identical or, where applicable, meet or exceed a defined minimum threshold.

Comments

Reports with inconclusive results would improve if the reason stated for the inconclusive result was more specific to the individual examination.



Suffolk County Crime Laboratory
2023 - 17025T - Surveillance Assessment
Prepared by Lori Nix

Data collected on 2023-08-28

ANSI National Accreditation Board

United States

Description

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The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

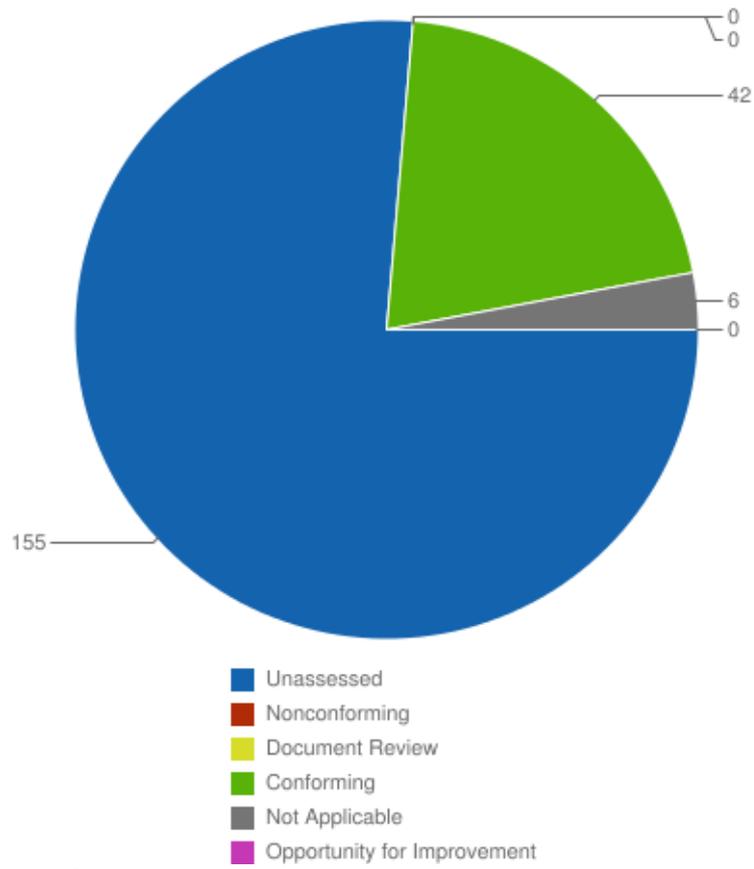
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

Summary of Comments



Audit Comments



August 14, 2023

Lydia de Castro
Westchester County Department of Laboratories & Research
Division of Forensic Science
10 Dana Road
Valhalla, New York 10595

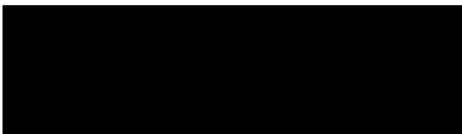
Dear Director de Castro,

Congratulations! On August 14, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report is included with this letter.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a Reassessment in June 2024.

Thank you for your ongoing commitment to quality and the accreditation process.



Sr. Manager of Accreditation
ANSI National Accreditation Board

cc: Jennifer Reilly, Quality Manager
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**Westchester County Department of
Laboratories & Research
Division of Forensic Science
10 Dana Road, Valhalla, New York 10595 USA**

Fulfills the requirements of

ISO/IEC 17025:2017

**Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.

The current scope of accreditation can be verified at www.anab.org.



Pamela L. Sale, Vice President, Forensics

Expiry Date: 28 February 2025
Certificate Number: FT-0155





ANSI National Accreditation Board

**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories: 2020**

**Westchester County Department of Laboratories & Research
Division of Forensic Science**

10 Dana Road
Valhalla, New York 10595 USA

FORENSIC TESTING

Expiry Date: 28 February 2025

Certificate Number: FT-0155

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell	Chemical General Microscopy Immunoassay

Discipline: Digital and Video/Imaging Technology and Analysis		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Acquisition/Extraction	Digital Data Image Multimedia Recording Video	Software Program
Authentication	Digital Data Image Multimedia Recording Video	Software Program

Content Analysis	Digital Data Image Multimedia Recording Video	Software Program Visual
Enhancement	Image Multimedia Recording Video	Software Program
Physical Comparison	Digital Data Image Multimedia Recording Video	Software Program Visual
Reconstruction	Inspection/Test Result Other Information Physical Item	Model Software Program
Transcoding	Digital Data Image Multimedia Recording Video	Software Program

Discipline: Fire Debris and Explosives		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry

Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Distance Determination	Firearm Physical Item	Chemical General Microscopy Measuring Equipment
Qualitative Determination	Metal Nitrate	Chemical General Microscopy

Discipline: Impressions		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Enhancement	Footwear Physical Item Tire	Chemical Physical Software Program

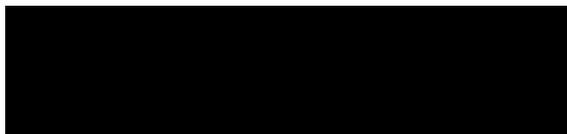
Physical Comparison	Footwear Fractured Item Physical Item Tire	Software Program Visual
Qualitative Determination	Blood Footwear Physical Item Tire	Chemical Reference Collection

Discipline: Materials (Trace)		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Chemical/ Physical Comparison	Adhesive Coating Fiber/Textile Fractured Item General Unknown Polymer Tape	Chemical Energy Dispersive Spectroscopy Fluorescence Spectroscopy Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microspectrophotometry Scanning Electron Microscopy Visual
Qualitative Determination	Adhesive Coating Fiber/Textile Fractured Item General Unknown Glass Gunshot Residue Hair Polymer Tape	Chemical Energy Dispersive Spectroscopy Fluorescence Spectroscopy Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microspectrophotometry Reference Collection Scanning Electron Microscopy Visual

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Mass Spectrometry Microcrystalline Thin-Layer Chromatography Visual

Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Mass Spectrometry
Weight Measurement	Botanical Liquid Solid	Balance

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Pamela L. Sale
Vice President, Forensics



**Westchester County Department of Laboratories & Research
Division of Forensic Science**

2023 - 17025T - Surveillance Document Review

Prepared by Tondala Bausano

Data collected on 2023-06-01

ANSI National Accreditation Board

United States

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Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

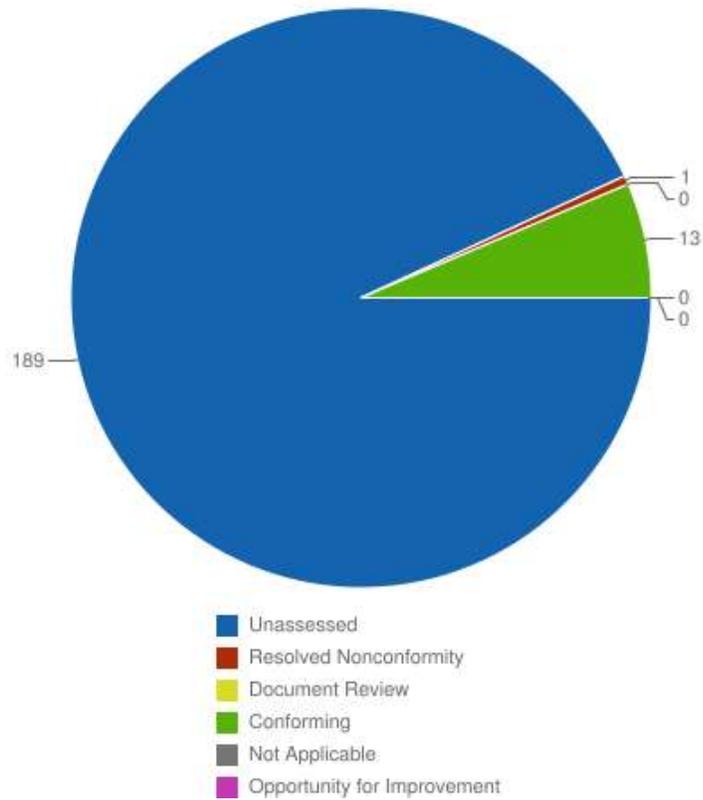
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

Summary of Comments



Audit Comments

8.8 Internal audits (Option A)

8.8.2.b).1 ANAB Accreditation Requirement

Resolved Nonconformity

Requirement

Do internal audits include direct observation of a portion of accredited laboratory activities within each discipline?

Comments

This nonconformity was challenged. The challenge was not upheld. The resolution date was adjusted to ensure a full 60 day resolution period, the new date is reflected in this report.

Nonconformity Resolution Workflow

The 2022 internal audit did not include direct observation of a portion of accredited laboratory activities within the Impressions discipline.

Corrective Action Closure Note: The laboratory performed cause & extent analysis, revised the QA Manual, revised the Direct Observation form (QA-F103) and conducted 2023 internal audit direct observations. The revised QA Manual, revised form QA-F103, staff

notification record and 2023 internal audit direct observation records were reviewed. The nonconformity is resolved.



July 13, 2023

Lt. James G. Harrison
Westchester County Department of Public Safety
Crime Laboratory
2 Dana Road
Valhalla, NY 10595

Dear Lt. Harrison:

Congratulations! On July 7, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a Surveillance Assessment in June 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Jami St. Clair
Senior Manager of Accreditation
ANSI National Accreditation Board

cc: Richard Vander Meulen, Quality Manager
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**Westchester County Department of Public Safety
Crime Laboratory
2 Dana Road, Valhalla, New York 10595 USA**

Fulfills the requirements of

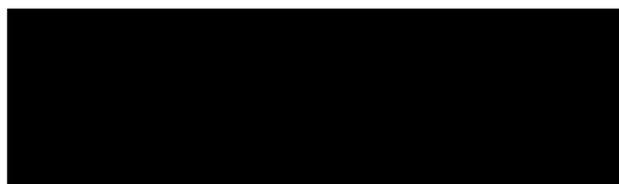
ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration (2023)

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.



Expiry Date: 31 October 2026
Certificate Number: FT-0169





ANSI National Accreditation Board



**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017
Accreditation Requirements for Forensic Testing and Calibration (2023)**

Westchester County Department of Public Safety Crime Laboratory
2 Dana Road
Valhalla, New York 10595 USA

FORENSIC TESTING

Expiry Date: 31 October 2026

Certificate Number: FT-0169

Discipline: Digital and Video/Imaging Technology and Analysis		
Component/Parameter	Item	Key Equipment/Technology
Acquisition/Extraction	Digital Data	Software Program
Content Analysis	Digital Data	Software Program Visual

Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Function Evaluation	Firearm	Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy Visual
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual



Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Ridge Detail	Chemical Physical Software Program
Individual Characteristic Database	Ridge Detail	Next Generation Identification System (NGI)
Physical Comparison	Ridge Detail	Software Program Visual

Discipline: Scene Investigation		
Component/Parameter	Item	Key Equipment/Technology
Field Sampling	Physical Item	Not Applicable
Enhancement	Physical Item	Chemical Physical Software Program

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics





Westchester County Department of Public Safety - Crime Laboratory

2023 - 17025T - Surveillance Document Review

Prepared by Guillermo Ortiz

Data collected on 2023-06-01

ANSI National Accreditation Board

United States

Description

This assessment report summarizes the outcome of the recent accreditation activity. A separate document, the assessment plan, provides information on the type of activity (*e.g.*, reassessment, surveillance activity, scope extension), the date(s) of the activity, the assessment team members, the requirement documents and refers to the scope of the discipline(s) assessed for each location. The assessment plan, together with this report, provide a complete picture of the accreditation activity.

The ANSI National Accreditation Board (ANAB) evaluated the competence of the laboratory and conformance with all applicable accreditation requirements for the scope of accreditation referenced in the assessment plan. Objective evidence of implementation was assessed. The results of an assessment activity are based on a sample of records, locations, and personnel that were available at the time of the activity. Witnessing is an additional technique used in most activities.

REQUIREMENTS:

ISO/IEC 17025:2017 General requirements for the competence of testing and calibration laboratories & ANAB Accreditation Requirements for Forensic Testing and Calibration (AR 3125) evaluated over the accreditation cycle are summarized in the following broad categories:

General requirements related to the laboratory's commitment to impartiality and confidentiality in its activities.

Structural requirements related to the range of activities, management structure, the authority, roles and responsibilities of personnel. Documented procedures which ensure a consistent application of activities and the validity of results.

Resource requirements related to the impartiality of personnel. Requirements for a training program, competency testing, authorizations, and ongoing monitoring to ensure the competence of personnel. Facility and security suitability for activities. Records and procedures for equipment to ensure proper functioning and where applicable, establishment of metrological traceability. Requirements for externally provided products and services.

Process requirements related to the handling of test and calibration items in a manner to maintain the integrity of the item. Requirements for chain-of-custody of items to be tested and appropriate methods and procedures. Ensuring the required performance of the methods along with monitoring the validity of the results. Requirements to ensure results are supported by sufficient technical records and are reported accurately, clearly, unambiguously, and objectively. Procedures for nonconforming work and a documented process for handling complaints. Requirements related to the laboratory information management system protection and integrity of data and information.

Management system requirements related to policies and objectives appropriate for the scope of activities. Requirements to control internal and external documents and records. Requirements to address risks and opportunities and timely, well-documented corrective actions. Requirements for an internal audit program and management reviews.

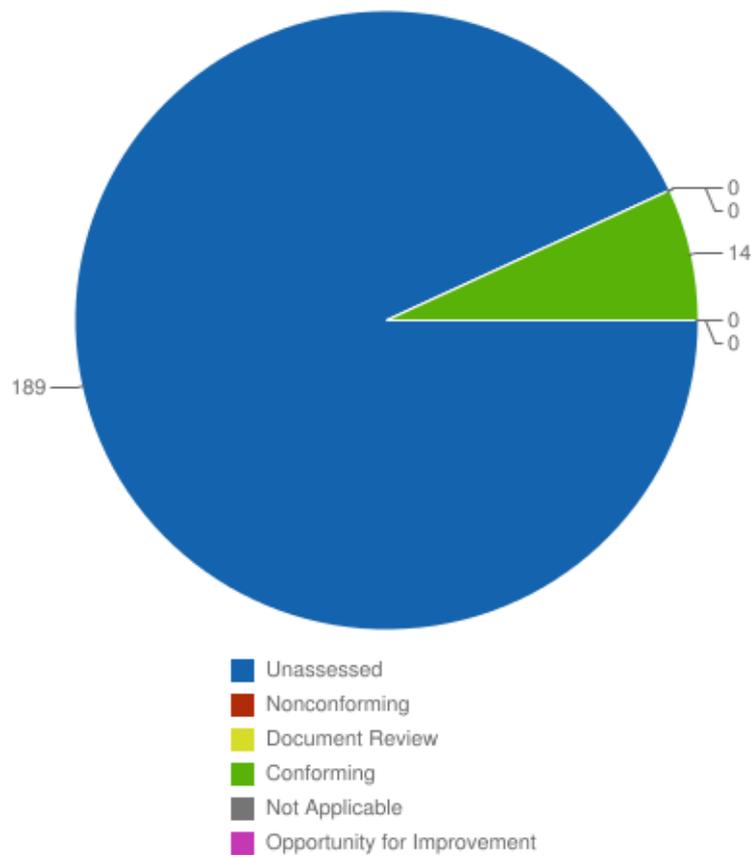
The accreditation activity also evaluates the laboratory's conformance with their own management system requirements.

ASSESSMENT RESULT:

Based on the assessment techniques and a sample of the objective evidence reviewed during the assessment activity, the assessment team found that the laboratory demonstrated competence to operate a management system that fulfills all applicable accreditation requirements, including those specified within their management system.

Any opportunities for improvement or nonconformities identified during this assessment activity are noted below. All nonconformities will be resolved prior to an accreditation decision by ANAB and a summary provided in a subsequent assessment activity report.

Summary of Comments



Audit Comments



June 15, 2023

Cristina Pires
Yonkers Police Department
Forensic Science Laboratory
104 South Broadway
Yonkers, New York 10701

Dear Director Pires,

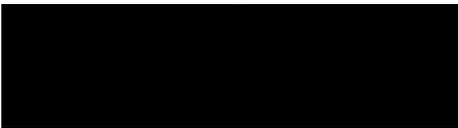
Congratulations! On June 13, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

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The next assessment activity is scheduled to be a Surveillance Document Review in May 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Sr. Manager of Accreditation
ANSI National Accreditation Board

cc: Crystal Washington, Scientist IV
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**Yonkers Police Department
Forensic Science Laboratory
104 South Broadway, Yonkers, New York 10701 USA**

Fulfills the requirements of

ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration (2023)

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.



Pamela L. Sale, Vice President, Forensics

Expiry Date: 30 September 2025
Certificate Number: FT-0208





ANSI National Accreditation Board



**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017
Accreditation Requirements for Forensic Testing and Calibration (2023)**

Yonkers Police Department Forensic Science Laboratory

104 South Broadway
Yonkers, New York 10701 USA

FORENSIC TESTING

Expiry Date: 30 September 2025

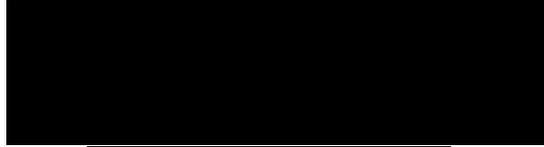
Certificate Number: FT-0208

Discipline: Friction Ridge		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Ridge Detail	Chemical Physical Software Program

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Gas Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Liquid Chromatography Mass Spectrometry Microcrystalline Raman Spectroscopy Visual
Quantitative Measurement	Botanical Liquid Solid	Gas Chromatography Liquid Chromatography Mass Spectrometry
Weight Measurement	Botanical Liquid Solid	Balance



When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics