



May 12, 2023

Empire State Development Corporation

633 3rd Ave
37th Floor
New York, NY

Videoconference Locations:

9040 Town Center Parkway, Lakewood Ranch, FL
Shapiro Bldg., Rm. 5044, 70 Francis Street, Boston, MA

9:06 AM – 9:34 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Frederick Bieber, Ph.D.
Kathleen Corrado, Ph.D.
Katherine Gettings, Ph.D.
Amanda Sozer, Ph.D.
Bruce Weir, Ph.D.

DCJS Staff in Attendance:

Jill Dooley
Colleen Glavin, Esq.
Natasha Harvin-Locklear, Esq.
Katherine Mayberry
Shelley Palmer
Brianna Robinson
Lindsey Rockwell
Elizabeth Suparmanto

Other Attendees:

Craig O'Connor – NYC OCME, Department of Forensic Biology
Tiffany Vasquez - NYC OCME, Department of Forensic Biology

Dr. Dooley opened the meeting by thanking Dr. Bruce Weir on his dedicated service as Chair of the NYS Subcommittee and presenting a plaque as a token of appreciation. Dr.

	<i>Approximate Video Times</i>
<p>Weir gave his thanks and appreciation for the time he was able to serve on the Subcommittee. Dr. Weir then conducted a roll call as members of the Subcommittee were in attendance in New York and virtually. A quorum was established with 5 members present (Bieber, Corrado, Gettings, Sozer, Weir).</p>	00:00:00 – 00:05:01
<p>Dr. Weir then asked for a motion to approve the May 12, 2023, agenda. A motion to approve the agenda was made by Dr. Gettings, seconded by Dr. Corrado, and approved unanimously.</p>	00:05:04 – 00:05:41
<p>The Chair then asked Subcommittee members for questions or comments on the minutes from the February 3, 2023, meeting of the Subcommittee. Dr. Sozer made a motion to approve the minutes, seconded by Dr. Bieber, and approved with four votes (Bieber, Corrado, Gettings, Sozer) and 1 abstention (Weir).</p>	00:05:43 – 00:06:38
<p>Next, the Subcommittee reviewed Accreditation/Laboratory updates from the Erie County Central Police Services Forensic Laboratory, Monroe County Crime Laboratory, New York City OCME Department of Forensic Biology, and the New York State Police Crime Laboratory. Representatives from the laboratories were available to answer questions as needed.</p>	00:06:47 – 00:09:22
<p>The Chair then moved to Old Business. A verbal update was provided by Dr. Dooley on the Partial Match and Familial Search programs. The Familial Search program remains paused, awaiting a hearing of the appeal to be scheduled. Special Counsel, Colleen Glavin, stated that the Court of Appeals does not hear arguments over the summer, and a decision will not be made any sooner than September. There were no updates regarding CODIS Bulletins.</p>	00:09:27 – 00:10:23
<p>Special Counsel, Natasha Harvin-Locklear, then provided an update regarding the Videoconferencing Policy for Open Meetings pursuant to Chapter 56 of the Laws of 2022. Dr. Gettings made a motion to adopt the extraordinary circumstances videoconferencing resolution and related procedures, seconded by Dr. Corrado, and approved unanimously.</p>	00:10:25 – 00:12:45
<p>The Subcommittee then reviewed disclosures from the Westchester County Department of Labs & Research Division of Forensic Sciences, and Erie County Central Police Services Forensic Laboratory. Representatives from the laboratories were available via WebEx to respond to members' questions.</p>	00:12:48 – 00:26:10
<p>Dr. Weir then gave an update on the Working Group (Bieber, Kidd, Weir) that was initiated to look at DNA reporting documents. Dr. Weir stated the Working Group is wrapping up their discussions with the labs and conclusions from the meetings will be discussed at the next meeting.</p>	00:26:12 – 00:27:05
<p>The Chair stated that the next meeting of the Subcommittee will take place on August 4, 2023. A motion to adjourn was made by Dr. Gettings, seconded by Dr. Corrado, and approved unanimously.</p>	00:27:33 – 00:28:12
<p>Note: Video of the meeting is available at https://www.youtube.com/user/nyspublicsafety</p>	



May 17, 2023

Michelli Schmitz
Erie County Central Police Services
Forensic Laboratory
45 Elm Street
Buffalo, New York 14203

Dear Director Schmitz,

Congratulations! On May 15, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbols ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a Surveillance Assessment in April 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Janet M. Girten
Sr. Manager of Accreditation
ANSI National Accreditation Board

cc: Maria Orsino, Coordinator
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

**Erie County Central Police Services
Forensic Laboratory
45 Elm Street, Buffalo, New York 14203 USA**

Fulfills the requirements of

ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration (2023)

FBI Quality Assurance Standards for Forensic DNA Testing Laboratories: 2020

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.



Pamela L. Sale, Vice President, Forensics

Expiry Date: 31 August 2026
Certificate Number: FT-0037





ANSI National Accreditation Board



**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017**

**Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories: 2020**

**Erie County Central Police Services
Forensic Laboratory**

45 Elm Street
Buffalo, New York 14203 USA

FORENSIC TESTING

Expiry Date: 31 August 2026

Certificate Number: FT-0037

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid Epithelial Cell Feces	Chemical Fluorescence Spectroscopy General Microscopy Immunoassay

Discipline: Fire Debris and Explosives		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry



Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Function Evaluation	Firearm	Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition	General Microscopy
Qualitative Determination	Ammunition Firearm	General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual

Discipline: Impressions		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Footwear Physical Item Tire	Physical
Physical Comparison	Footwear Tire	Visual

Discipline: Materials (Trace)		
Component/Parameter	Item	Key Equipment/Technology
Chemical/Physical Comparison	Coating Fractured Item General Unknown Ink Polymer Tape	Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microspectrophotometry Thin Layer Chromatography Visual
Qualitative Determination	Coating General Unknown Polymer Tape	Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microspectrophotometry Visual

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Gas Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Thin-Layer Chromatography
Quantitative Measurement	Solid	Gas Chromatography Mass Spectrometry
Volume Measurement	Liquid	Volumetric Glassware
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider's Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics





May 11, 2023

John R. Clark
Monroe County Crime Laboratory
85 West Broad Street
Rochester, NY 14614

Dear Director Clark,

Congratulations! On May 11, 2023, ANAB approved the continuation of your organization's accreditation based upon the results of your recent surveillance activity. Continuation of accreditation is a formal acknowledgement that your organization continues to operate in conformance with accreditation requirements. The report was provided to you during the assessment activity.

The provided ANAB accreditation symbol ([Testing](#)) may be used to convey your accredited status. An accreditation symbol must not be used in any way which implies accreditation in any area outside of the scope of accreditation. If appropriate, the accreditation symbol may be used on your organization's website, reports, letterhead, business cards, and other official documents. Please refer to [PR 1018 Policy on Use of ANAB Accreditation Symbols and Claims of Accreditation Status](#) for all required information. This policy also provides information on your ability to use a combined mark that contains the ANAB accreditation symbol and the International Laboratory Accreditation Cooperation (ILAC) mark.

The next assessment activity is scheduled to be a Surveillance Assessment in April 2024.

Thank you for your ongoing commitment to quality and the accreditation process.

Sincerely,



Brad Putnam
Director of Accreditation
ANSI National Accreditation Board

cc: Marcia Bledsoe, Quality Assurance Coordinator
ANAB Office



CERTIFICATE OF ACCREDITATION

The ANSI National Accreditation Board

Hereby attests that

Monroe County Crime Laboratory
85 West Broad Street, Rochester, New York 14614 USA

Fulfills the requirements of

ISO/IEC 17025:2017

Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020

In the field of

Forensic Testing

This certificate is valid only when accompanied by a current scope of accreditation document.
The current scope of accreditation can be verified at www.anab.org.



Expiry Date: 31 August 2026
Certificate Number: FT-0312





ANSI National Accreditation Board

**SCOPE OF ACCREDITATION TO:
ISO/IEC 17025:2017
Accreditation Requirements for Forensic Testing and Calibration (2023)
FBI Quality Assurance Standards for Forensic DNA Testing Laboratories:2020**

Monroe County Crime Laboratory

85 West Broad Street
Rochester, New York 14614 USA

FORENSIC TESTING

Expiry Date: 31 August 2026 Certificate Number: FT-0312

Discipline: Biology		
Component/Parameter	Item	Key Equipment/Technology
DNA Profile Determination	Short Tandem Repeat (STR) Y-Short Tandem Repeat (Y-STR)	Capillary Electrophoresis
Individual Characteristic Database	DNA Profile	National DNA Index System (NDIS)
Physical Comparison	DNA Profile	Software Program
Qualitative Determination	Body Fluid	Chemical Fluorescence Spectroscopy General Microscopy Immunoassay

Discipline: Fire Debris and Explosives		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Explosive	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microcrystalline X-Ray Fluorescence Spectroscopy
Qualitative Determination	Fire Debris	Gas Chromatography Mass Spectrometry

Discipline: Firearms and Toolmarks		
Component/Parameter	Item	Key Equipment/Technology
Distance Determination	Firearm Physical Item	Chemical General Microscopy Measuring Equipment
Function Evaluation	Air Gun Firearm Silencer	Dead Weight Measuring Equipment Visual
Individual Characteristic Database	Ammunition	National Integrated Ballistic Information Network (NIBIN)
Physical Comparison	Ammunition Tool/Toolmark	General Microscopy Measuring Equipment Visual
Qualitative Determination	Ammunition Firearm Metal Nitrate Tool	Chemical General Microscopy Measuring Equipment Reference Collection
Serial Number Restoration	Physical Item	Chemical General Microscopy Magnetic Visual

Discipline: Impressions		
Component/Parameter	Item	Key Equipment/Technology
Enhancement	Footwear Physical Item Tire	Chemical Software Program
Physical Comparison	Footwear Physical Item Tire	Software Program Visual
Qualitative Determination	Footwear Tire	Reference Collection

Discipline: Materials (Trace)		
Component/Parameter	Item	Key Equipment/Technology
Chemical/Physical Comparison	Coating Fiber/Textile Fractured Item General Unknown Glass Hair Tape	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microspectrophotometry Refractometry Thin-Layer Chromatography Visual

		X-Ray Fluorescence Spectroscopy
Qualitative Determination	Coating Fiber/Textile General Unknown Glass Hair Tape	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microspectrophotometry Reference Collection Refractometry Thin-Layer Chromatography Visual X-Ray Fluorescence Spectroscopy

Discipline: Seized Drugs		
Component/Parameter	Item	Key Equipment/Technology
Qualitative Determination	Botanical Liquid Solid	Chemical Gas Chromatography General Microscopy Infrared Spectroscopy Mass Spectrometry Microcrystalline Thin-Layer Chromatography Visual
Quantitative Measurement	Solid	Gas Chromatography
Weight Measurement	Botanical Liquid Solid	Balance

When published on a forensic service provider’s Scope of Accreditation, ANAB has confirmed the competence required to develop and validate methods and perform on-going quality assurance for accredited activities. For a listed component/parameter, the forensic service provider may add or modify methods for activities without formal notice to ANAB for items and key equipment/technology listed. Contact the forensic service provider for information on the method utilized for accredited work.



Pamela L. Sale
Vice President, Forensics