



**February 4, 2022**

**Division of Criminal Justice Services  
Virtual Meeting<sup>1</sup>**

**10:02 AM – 12:10 PM**

**DRAFT MEETING MINUTES**

**DNA Subcommittee Members in Attendance:**

Frederick Bieber, Ph.D.  
Allison Eastman, Ph.D.  
Katherine Gettings, Ph.D.  
Jenifer Smith, Ph.D.  
Amanda Sozer, Ph.D.  
Bruce Weir, Ph.D.

**DCJS Staff in Attendance:**

Jill Dooley  
Natasha Harvin-Locklear  
Shelley Palmer  
Joe Popcun  
Elizabeth Suparmanto

Dr. Weir opened the meeting by stating that the DNA Subcommittee is conducting its meeting virtually and invited Dr. Dooley to address the Subcommittee. Dr. Dooley gave a brief introduction of Rossana Rosado, Commissioner of DCJS and the Chair of the Commission on Forensic Science. Next, Executive Deputy Commissioner Joe Popcun addressed the Subcommittee on behalf of Commissioner Rosado. Dr. Weir then conducted a roll call for attendance as the members of the Subcommittee attended from their own locations. A quorum was established with 6 members present (Bieber, Eastman, Gettings, Smith, Sozer, and Weir; Kidd was absent).

*Approximate  
video times*

00:00:00 –  
00:03:50

Dr. Weir then asked for a motion to approve the agenda. A motion to approve the agenda was made by Dr. Eastman, seconded by Dr. Smith, and approved unanimously.

00:03:50 –  
00:04:55

<sup>1</sup> Due to the Coronavirus (COVID-19), and pursuant to Chapter 417 of the Laws of 2021 authorizing the meetings of any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation, or a committee or subcommittee or other similar body of such entity to be held remotely by conference call or similar service.

The Chair then asked Subcommittee members for questions or comments on the minutes from the November 5, 2021, meeting of the Subcommittee. Dr. Smith made a motion to accept the minutes, Dr. Eastman seconded the motion, and the motion was approved unanimously.

*Approximate  
Video Times*  
00:04:55 –  
00:06:00

Next, the Subcommittee reviewed Accreditation/Laboratory updates from the Monroe County Crime Laboratory, Nassau County Division of Forensic Services, New York City OCME Department of Forensic Biology, New York State Police Crime Laboratory, Onondaga County Center for Forensic Science, and Suffolk County Crime Laboratory. Representatives from the laboratories were available to answer questions as needed.

00:06:00 –  
00:26:10

During Accreditation/Laboratory updates, the Subcommittee reviewed the final documentation from the ANAB reaccreditation assessment activity of the Suffolk County Crime Laboratory. The Chair called for a motion to issue a binding recommendation to the Commission on Forensic Science to renew the New York State Accreditation of the Suffolk County Crime Laboratory in the discipline of Biology for the period concurrent with its ANAB accreditation to expire December 31, 2025. Dr. Smith made the motion, Dr. Gettings seconded the motion, and the motion was approved unanimously.

00:17:29 –  
00:20:05

The Chair then moved to Old Business. A verbal update was provided on the Partial Match program, Familial Search program, and CODIS Bulletins. Finally, the Subcommittee discussed a letter from the Legal Aid Society/Commission member Jessica Goldthwaite regarding mixture interpretation. After a lengthy discussion, the item will remain on the agenda for the next meeting and OFS will give an update regarding the status of proficiency testing and training requirements after consultation with the BIOTWG.

00:26:10–  
01:17:30

The Chair then moved to New Business. The Subcommittee reviewed the 2021 Annual Laboratory Summary and CODIS Security Audit memorandum. Next, the NYC OCME Department of Forensic Biology presented on the future use of Body Fluid Proteomics. The Subcommittee asked the laboratory to give an update when the validation is completed.

01:17:30 –  
01:43:30

Next, the Subcommittee reviewed a laboratory disclosure from the New York State Police Crime Laboratory; then returned to New Business to discuss the familial search validation update related to the laboratory disclosure. Finally, the Subcommittee reviewed another laboratory disclosure from the New York State Police Crime Laboratory.

01:43:30 –  
01:52:15

Dr. Weir then requested a motion to enter Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a person. Dr. Gettings made the motion, which was seconded by Dr. Sozer and approved unanimously.

01:52:15 –  
01:53:27

The Subcommittee adjourned into Executive Session with all members present. The Subcommittee discussed ongoing investigations, and no action was taken. Executive Session commenced at 12:01 PM and concluded at 12:07 PM. The Subcommittee reconvened the Open Meeting.

The Chair stated that the next meeting of the Subcommittee will take place on May 13, 2022, with the location to be determined. A motion to adjourn was made by Dr. Smith, seconded by Dr. Gettings, and approved unanimously.

*Approximate  
video times*

01:53:27 –  
01:55:49

**Note: Video of the meeting is available at <https://www.youtube.com/user/nyspublicsafety>**