

Basic Course for Police Officers

September 2016

Administrator's Guide



**Division of Criminal
Justice Services**

New York State Division of Criminal Justice Services
80 South Swan Street, Albany, New York 12110

www.criminaljustice.ny.gov

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Foreword

The Basic Course for Police Officer Administrator's Guide was developed by the staff of the New York State Division of Criminal Justice Services. This guide is intended to explain the administration of the course.

This guide will define regulations that govern Municipal Police Training Council approval for this course, including the requirements for conducting and reporting training, as well as the responsibilities of the various parties involved.

Preface

It is the goal of the Division of Criminal Justice Services to assist school directors in the administration of law enforcement training in a manner consistent with New York law, regulation and policy.

This guide is designed to provide the information necessary for each course to be administered in a manner that will provide a level of training required to adequately perform public safety functions.

ACKNOWLEDGEMENTS

Acknowledging the efforts of people involved in the development of this guide.

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Introduction

New York State General Municipal Law section 209-q requires all persons seeking permanent appointment as a municipal police officer¹, after July 1, 1960, to complete an approved Basic Course for Police Officers as a condition of continued employment. Each officer has one year from the date of original appointment as a police officer to complete such training.

This guide is designed to facilitate training professionals who would like to conduct the Basic Course for Police Officers in satisfaction of the basic training requirements for municipal police officers.

It is the goal of the Division of Criminal Justice Services (DCJS) to assist practitioners in providing quality basic training programs for law enforcement personnel. Training directors are encouraged to review this guide and ask questions. DCJS will make every effort to help practitioners understand and deliver a quality product that meets, or exceeds, the standards established by the Municipal Police Training Council (MPTC).

In 1959, the State of New York became the first state in the nation to establish a uniform basic training program for newly appointed municipal police officers. This was accomplished by creating the Municipal Police Training Council² (MPTC) to promulgate rules and regulations with respect to the content and presentation of required training. Statutorily, the MPTC is obligated to recommend, for the Governor's promulgation, minimum standards for conducting the Basic Course for Police Officers making recommendations regarding police training schools, instructor qualifications and categories/classification of in-service training.

The Division of Criminal Justice Services

The Municipal Police Training Council (MPTC) determines minimally acceptable training and employment standards for municipal police officers in New York State. The MPTC recommends rules and regulations for promulgation by the Governor. Once implemented, these rules and regulations carry the force of law. The rules and regulations governing the

¹ Reference Criminal Procedure Law §1.20(34).

² Reference Executive Law §§839, 840.

administration of the Basic Course for Police Officers are codified in Title 9 of the *Official Compilation of Codes, Rules and Regulations of the State of New York*, (9 NYCRR) Part 6020.

The New York State Division of Criminal Justice (DCJS), Office of Public Safety, serves as the staff arm of the MPTC. It is the responsibility of DCJS to assist in the planning and evaluation of basic training courses and to ensure that practitioners meet the minimum standards established by the MPTC.

The Basic Course for Police Officers

The *Basic Course for Police Officers* is comprised of academic/skills training in conjunction with supervised field training. All basic training programs are required, by regulation, to "meet or exceed" the minimum standards established by the MPTC. The MPTC encourages schools to exceed the minimum standards by adding hours and objectives for existing units as well as adding new topics to create the best graduates possible. School directors have the flexibility to add scenario based training to provide their students with the ability to practice newly learned skills and be evaluated in a realistic environment.

The rules and regulations for the administration of the Basic Course for Police Officers (9 NYCRR 6020) must be followed when presenting the course. This includes teaching the minimum standard instructional objectives and use of approved curriculum outlines of each unit.

Schools must establish written policies and procedures for the administration of this training. Policy areas must, at minimum, include: attendance, remediation, and retesting.

Pursuant to 9 NYCRR 6020, training must be conducted as a single and cohesive unit. In practical terms, this means that a student must complete all units of the *Basic Course for Police Officers*, during one session, at one school. Under no circumstances may a student split the training among multiple schools.

Every instructor who may teach a topic must be listed on the Curriculum Content Form. Each instructor listed is verified to be a currently certified or approved instructor who meets the MPTC standard and has the required experience level. It is the school director's responsibility to ensure each instructor is provided with a complete copy of the unit they are assigned to teach.

Upon approval of the application by DCJS training staff, an approval letter will be sent to the director. School directors do not have the authority to disregard or waive any policy, procedure, rule, or regulation established by either the MPTC or by DCJS. Violations may result in revocation of school approval and render any training provided invalid.

The DCJS Office of Public Safety is available to provide any technical assistance required by the school director. Students and instructors should direct all questions or inquiries through the school director.

Alternative Training Programs

Certain circumstances may provide for consideration of training programs previously completed by a recruit. These programs may satisfy, in full or in part, the requirements of the General Municipal Law. For example, new appointments of former police officers, new appointments from out of state, and new appointments who completed a pre-employment program.

Pursuant to 9 NYCRR 6020.8, an equivalency certificate for those applicants with prior police experience and training or who, after June 2, 2011 has completed a basic training program, other than a specialized training program, consisting of instruction derived from the *Basic Course for Police Officers* imposed under section 209-q of the General Municipal Law, may be granted by DCJS. DCJS will conduct an evaluation of prior police training received while an applicant was employed as a police officer in a jurisdiction outside New York State or who has completed prior training derived from the *Basic Course for Police Officers*. The officer must be duly appointed to a police officer title and the request for an evaluation must be made by the chief executive of the employer.

Newly appointed police officers who hold a valid MPTC certificate for the Basic Course for Police Officers are not required to complete this course. Validity of a certificate is determined pursuant to the provisions of section 209-q of the General Municipal Law.

Former police officers separated from service for time period greater than allowed by GML 209-q, but less than 10 years, may attend the Police Officer Refresher course. The Police Officer Refresher Course is an abbreviated version of the BCPO which allows the former

officers who have been recently appointed as a police officer to demonstrate proficiently in many subject areas, thus eliminating any redundant training and cost.

Police officers who hold a valid Pre-Employment Police Basic Training Course (phase I) record on an Official Transcript from an accredited college located in New York State are not required to complete the entire course. Validity of a transcript entry is determined pursuant to the provisions of section 209-q of the General Municipal Law. Such police officers will be required to successfully complete the following units of instruction within one year of appointment as a campus public safety officer:

Impact Weapons - 8 hours

Counter-Terrorism - 8 hours

Firearms (if armed) - 40 hours

Supervised Field Training, Review & Orientation - 160 hours

Establishing a School

A *Basic Course for Police Officers* may be conducted by a police officer employer or by a regional law enforcement academy. All approvals are at the discretion of DCJS and are governed by 9 NYCRR 6020.

School Director Selection

Each school must appoint a school director. The school director serves as the administrator of the course and is responsible for a variety of important tasks that will be explained in this guide. It is preferable for the school director to be a certified MPTC instructor and possess a high level of administrative skill and the ability to work with a diverse student population. All contact with the school is conducted through the director.

The school director is expected to be an administrator who is available to students, instructors, and DCJS staff during school operational hours. Students and instructors should direct all questions or inquiries through the school director. Accordingly, the director must have the level of authority equal to this responsibility.

Instructor Selection

All instructors must meet the Standards and Qualifications established by 9 NYCRR 6023 for certification. There are two categories of instructor for MPTC approved courses, certified and approved. *Certified* instructors have completed an Instructor Development Course approved by the MPTC. Instructors in this category may instruct general topics and may possess, or are eligible to obtain, advanced certification in specialty topics such as firearms and/or defensive tactics. This is the most common method of instructor certification.

The regulation also provides for Special Certification of instructors, or waiver of the Instructor Development Course, when an applicant can demonstrate technical expertise and has advanced academic credentials or a unique qualifying experience. The applicant must also be evaluated in the classroom and found to have acceptable instructional skills. Applicants who have earned a Bachelor’s Degree in Education (or equivalent), a Master’s Degree, a Juris Doctorate (JD), or other doctorate (PhD) are deemed to have advanced academic credentials. All waivers are issued at the discretion of DCJS.

Approved, or Non-certified Special Topics Instructors, possess advanced academic credentials and a unique qualifying experience. Instructors in this category have not attended an Instructor Development Course and may instruct topics for which they are uniquely qualified only. They are not eligible to obtain advanced certification in specialty topics, such as firearms or defensive tactics without first successfully completing an approved Instructor Development Course. Applicants must be evaluated in the classroom and found to have acceptable instructional skills. For example, a social worker who specializes in domestic violence cases may be *approved* to provide domestic violence instruction.

To become an approved instructor, a candidate must submit an Instructor Personal History Form accompanied by an acceptable Instructor Evaluation, performed by an MPTC certified Instructor Evaluator, to DCJS for consideration. All approvals are issued at the discretion of DCJS. Copies of the Instructor Personal History form are available on our website at: <http://www.criminaljustice.ny.gov/ops/docs/index.htm>.

The *Basic Course for Police Officers* requires a number of specialty topics instructors.

1. General Topics Instructor,

2. Defensive Tactics Instructor,
3. Firearms Instructor,
4. Mental Health Instructor,
5. Domestic Violence Instructor,
6. DWI Detection and Standardized Field Sobriety Testing Instructor, and
7. Radar or Radar Lidar Instructor (if included in the BCPO),
8. Breath Analysis Instructor (if included in the BCPO).

All instructors shall be responsible for disseminating the information in the modules assigned them according to the standards established by the MPTC. Instructors may be called upon to provide documentation of their status and DCJS may require any additional information to establish the competence of an instructor or for any other pertinent purpose.

Training Facilities

Classrooms, like those used in any other training venue are sufficient for this program. The classrooms should meet the standards established by the Commissioner of Education for instructional resources set forth in section 52.2 of Title 8 of the *Official Compilation of Codes, Rules and Regulations of the State of New York* (8 NYCRR 52.2).

Firearms range training must be conducted at an appropriate firearms training facility that will support the shooting skills detailed in unit 4–M of the *Basic Course for Police Officers*.

Driver training facilities (if such training is provided) must be conducted in an area that will support the driving skills detailed in unit 4-L of the *Basic Course for Police Officers*.

Physical fitness training facilities must meet the standards established in Unit 2-D of the BCPO and those established by the Commissioner of Education for instructional resources set forth in 8 NYCRR 52.2.

Student Entrance Requirements

Students must be appointed to a police officer title identified in Criminal Procedure Law §1.20(34), peace officer titles identified in Article 2 of the Criminal Procedure Law or private college campus security officers prior to commencement of training. Private college campus security officers must be trained and licensed security guards at the time they attend the course.

Attendance

Students shall attend all sessions of a course. The school director is responsible for maintaining an accurate record of attendance, and may excuse an officer for valid reasons. The school director shall determine the validity of the excuse and may excuse absences of no more than ten percent of the required hours. It is within the school director’s purview to require students make up the missed lessons as appropriate.

Examinations

The passing of a written examination, or series thereof, is required for the *Basic Course for Police Officers*. Students must achieve a minimum passing score of 70% on the examination, or series of examinations, in order to complete the course. If a series of examinations is administered, the average score must be 70%. If a series of examinations for mandated topics and agency specific topics are employed, the portion of the course prescribed by the MPTC shall constitute no less than 50% of the final grade. No partial credit may be given.

Remediation

The course director may remediate any students who have failed to meet the minimum passing requirements for any course, if in the course director’s judgment, it is reasonable to believe the student will show improvement with additional training. All remediation must occur within the original time frame of the course. It is suggested that course directors/sponsors consider extra time during, and at the end of, courses such as initial firearms training to allow for potential remediation. For example, schedule two weeks (80 hours) for the 40-hour firearms practicum thus providing additional time to remediate poor or unsafe shooters who show the ability to improve with additional instruction/practice.

Course Documentation

Curriculum

Pursuant to 9 NYCRR 6020.4(a), a course director proposing a course shall file with DCJS, at least 45 days in advance of the designation of the school a curriculum content form containing the MPTC approved course title, the location of the school, a chronological listing of the dates times and instructors for each module, and shall include all subjects prescribed by the MPTC. A school must receive DCJS approval to be offered.

When developing the curriculum, the director must consider that the established minimum hours may be increased and topics may be added. Topics and the hours set for them by MPTC may not be decreased. Any changes of instructors, the topic they teach or to the curriculum must be reported to DCJS in writing, as soon as possible.

DCJS defines an hour as 50 minutes of instruction and 10 minutes of break. Topic names used on the Curriculum Content Form must match the topic names set in the standard. If a school includes multiple units of the curriculum as part of a credit bearing course(s), that must be detailed to permit DCJS staff to conduct the evaluation.

Approval

Once a curriculum is received, DCJS will make written notification to the course director upon approval of a curriculum. It is recommended that course directors maintain a copy of the approval letter in the course file. Courses must be approved to be offered.

Class Roster/Notification of Completion

Once a course has been completed, the course director has ten days in which to submit a Class Roster/Notification of Completion to DCJS. This form must be typed and contain all required information, including the MPTC approved course title (*Basic Course for Police Officers*), the school sponsor (must be a law enforcement agency or academy), the school location, school dates, student information (name, social security number, sex, date of birth, employer, rank, status (full-time/part-time) and whether or not each student satisfactorily completed the course (S) or unsatisfactorily completed the course (U). A Class Roster/Notification of Completion is not valid unless it bears the course directors original signature.

In instances where peace officers attend the course, a separate roster entitled *Basic Course for Peace Officers* must be submitted containing the names of the peace officers who attended training. In instances where campus public safety officers or private college security officers attend the course, a separate roster entitled *Campus Public Safety Officers Course* must be submitted containing the names of the campus officers who attended training.

In order to maintain accurate records, incomplete or inaccurate forms will be returned to the course director for completion/correction, thus delaying the posting of records and dissemination of certificates (if appropriate). A copy of this form is available on our website at <http://www.criminaljustice.ny.gov/ops/docs/index.htm> or by contacting our office at (518) 457-4135.

Certificates of Completion

It is DCJS policy to issue certificates of completion to registered police officers that satisfactorily complete all aspects of training. Peace officers who attend a *Basic Course for Police Officers* will receive a certificate of completion for the Basic Course for Peace Officers and the Initial Firearms Course (where appropriate). Campus Public Safety Officers who attend a *Basic Course for Police Officers* will receive a certificate of completion for the Campus Public Safety Officers Course and the Initial Firearms Course (where appropriate).

Forms

For copies of the most current versions of our forms or publications, please visit our website at: <http://www.criminaljustice.ny.gov/ops/docs/index.htm> or by contacting our office at (518) 457-4135.

Questions

If, after reviewing this guide, course directors or instructors have any questions or concerns, please contact DCJS prior to commencing any training, at:

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Alfred E. Smith State Office Building
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Albany, NY 12210 8002
(518) 485-7619
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Appendix A

Executive

PART 6020

BASIC COURSE FOR POLICE OFFICERS

(Statutory authority: Executive Law, art. 35, §§ 840, 842)

Sec.

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Executive

Section 6020.1 Definitions.

When used in this Part:

(a) The term council shall mean the Municipal Police Training Council.

(b) The term director shall mean the director of a basic course for police officers.

(c) The term commissioner shall mean the Commissioner of the Division of Criminal Justice Services or his designee.

(d) The term basic course/basic course for police officers shall mean the course of training as prescribed in section 6020.3 of this Part, which has been approved by the commissioner, in writing, as meeting or exceeding the minimum standards prescribed by that section.

(e) The term municipality shall mean any county, city, town, park commission, village, or police district in the State.

(f) The term police officer shall have the same meaning as set forth in section 209-q (2)(a) of the General Municipal Law.

Executive

6020.2 Statement of purpose.

The purpose of this Part is to set forth minimum standards for the basic course for police officers with regard to subject matter and time allotments, which have been demonstrated to be

valid and job related as established by a task analysis, commissioned and accepted by the council, to set forth clear and specific requirements for administration of a basic course to be followed by course directors and to promulgate rules governing attendance/completion of such course.

Executive

6020.3 Minimum standards.

(a) No basic course shall be approved by the commissioner that does not follow the minimum curriculum as prescribed by the council.

(b) Specific curriculum categories, respective titles/topics, and time allotments shall be established by the council and published by the commissioner.

(c)(1) Training regarding the investigation and intervention of crimes involving sexual assault shall be conducted in accordance with the policies and procedures, and minimum standards as established by the council. The investigation and enforcement of crimes involving sexual assault under New York State law, shall include, but not be limited to:

(a) techniques for interviewing sexual assault victims;

(b) fair treatment standards for crime victims pursuant to article twenty-three of the Executive Law;

(c) evidence gathering and evidence preservation; and

(d) dissemination of information concerning availability of local services for the victims of such crimes.

(2) This training course and curriculum shall be reviewed regularly by the council and modified as need may require.

(d) Supervised field training review and orientation shall be conducted in accordance with the policies and minimum standards as established by the council. Performance of field training shall be documented on a form prescribed or approved by the commissioner.

(e) Only instructors qualified/certified in accordance with the provisions of Parts 6023 and/or 6024 of this Title may provide instruction in a basic course.

Executive

6020.4 Requirements for approval of a basic course.

(a) No later than 45 days prior to commencement of a basic course, the director shall file a copy of the proposed curriculum with the commissioner. This curriculum shall be in a form prescribed by the commissioner and shall include:

- (1) course location and sponsor;
- (2) a chronological listing of topics; including the date, time and number of hours allotted to each topic; and
- (3) the names of instructors and the type of instructor certification held by each instructor.

(b) The commissioner may require any additional information deemed necessary for the purposes of approving a curriculum.

(c) The commissioner shall make an individual written certification for each basic course conducted when in his or her judgment the information furnished warrants such action.

Executive

6020.5 Requirements for conducting a basic course.

(a) Within 10 days after commencement of a basic course, the director shall forward the course roster to the commissioner, on a form prescribed by the commissioner, listing the names and other information contained in the form and required by the council for all enrollees. At that time, a completed "Certification of Employment" form (DCJS 2214-A) or other form approved by the commissioner shall be forwarded by the director to the commissioner for each police officer enrolled in the course.

(b) The director shall make written notification, to the commissioner, of any departures from the approved curriculum and shall be responsible for assuring that such changes do not materially change course content.

(c) If an officer resigns from a basic course, the director shall complete a "Notification of Termination/Resignation" on a form prescribed by the commissioner and forward it to the commissioner within five days after said resignation. If an officer is terminated from a basic course, the director shall complete a "Notification of Termination/Resignation" on a form prescribed by the commissioner and forward it to the commissioner at least five days in advance of said termination. Since exigent circumstances may not allow for submission of forms prior to termination, in such cases forms shall be forwarded within five days after such occurrence. Any failure relating to academic or physical standards which results in removal from a basic course shall be considered a termination.

(d) The director shall ensure that the basic course is conducted in accordance with applicable standards, policies, and procedures. The director shall establish written directives for the administration of the basic course including, but not limited to, attendance, counseling, remediation, and retesting. The directives shall define the minimum period of time set for remediation and provide for one or more opportunities for retesting.

(e) The director or the sponsoring agency shall be responsible for maintaining accurate records for each basic course. These records shall be retained as required by the appropriate schedule for records retention and disposition promulgated by the Commissioner of Education. Such records shall be available for inspection by members of the council or the commissioner. They shall include, but not be limited to, lesson plans for each topic inclusive of objectives, officer attendance and performance records, a copy of the curriculum approved for use, a record of any changes in the curriculum after such approval, and completed "Supervised Field Training and Orientation Guides".

Executive

6020.6 Requirements for issuance of a certificate of completion.

(a) All basic course requirements, including classroom instruction and supervised field training review and orientation, must be completed as a single and cohesive unit.

(b) Attendance shall be required of each police officer at all sessions of the basic course except for valid reasons. The director is authorized to determine the validity of and excuse absences of not more than 10 percent of the total hours of instruction as provided for in the curriculum of the course. An absentee from any scheduled class session shall make up such absence as required by the director. However, no police officer may be issued a certificate of completion without receiving the full program of instruction in firearms, the defense of justification (use of physical force/deadly physical force), and physical agility/arrest techniques.

(c) A police officer who is unable to satisfactorily complete the full curriculum of a basic course due to excessive absence may apply for authorization to complete the requirements of that curriculum in an alternately approved basic course. Such applications shall be subject to the approval of the director. If the director approves the application, it shall be forwarded to the commissioner by the director. The commissioner may authorize such officer to make up required hours at another basic course in satisfaction of the requirements for a certificate of completion. Such determination shall be subject to review and approval by the council at its next scheduled meeting subsequent to such determination.

(d) Each police officer enrolled in a basic course shall keep a notebook. The notebook shall contain an outline of major points and pertinent information for each topic presented. The director will evaluate notebooks based upon criteria such as, content, organization, regularity of entries, accuracy and legibility.

(e) The taking and passing of a written examination(s) is required of each police officer prior to issuance of a certificate of completion. If a series of examinations is required by the director, the candidate must achieve a total passing average for the series. The director shall assemble examination material, give and supervise the examination(s), and grade the examination(s). The director or sponsoring agency shall retain the examination papers as required by the appropriate schedule for records retention and disposition promulgated by the Commissioner of Education. Such records shall be available for the inspection by members of the council or the commissioner.

(f) Upon certification by a director stating that a police officer has satisfactorily completed all basic course requirements, the commissioner shall issue a certificate of completion to such police officer.

(g) A certificate of completion shall attest to fulfillment of the training requirements for police officers set forth in section 209-q(1) of the General Municipal Law.

(h) Only a sworn police officer enrolled in a basic course for police officers is eligible for the issuance of a certificate of completion upon satisfactory completion of all course requirements. A peace officer who attends a basic course for police officers is eligible only for the issuance of a certificate documenting his or her successful completion of the peace officer training requirements. A civilian who attends a basic course for police officers shall not be awarded a certificate.

Executive

6020.7 Time limitations for completion of the basic course for police officers.

(a) Every person appointed as a police officer, on or after July 1, 1960, shall forfeit such position unless he or she has received, within one year from his or her date of original appointment, a certificate of satisfactory completion of a basic course approved by the commissioner.

(b) A police officer who, because of exigent circumstances, is unable to complete a basic course within the one-year period prescribed by subdivision (a) of this section may apply through his or her employer for an extension of this period by the commissioner. Such

applications shall be made in writing and must describe the circumstances which necessitate the application. Illustrative of exigent circumstances are: the officer's inability to complete a basic course for health reasons or the temporary unavailability of a training program within a reasonable distance from the officer's place of employment. If the commissioner determines that circumstances warrant extension of the one-year period, he or she may grant approval of such extension. In no instance shall this period be extended beyond a total of two years from the initial date of appointment as a police officer, except as otherwise required by law.

Executive

6020.8 Issuance of equivalency certificates.

(a) Any person, who has been appointed a police officer of any municipality of the State of New York and who has formerly been permanently appointed a police officer of the United States, or of any territory or possession thereof, or of the District of Columbia, or of any of the United States or its subdivisions, may apply to the commissioner for leave to substitute satisfactory completion of a course of police training completed in such other jurisdiction in satisfaction of all or part of the requirements of an approved basic course for police officers imposed under section 209-q of the General Municipal Law. The commissioner shall review and evaluate all such applications and may require the applicant to submit such additional documentation as he or she shall deem necessary. If, upon review and evaluation of such application, the commissioner determines that a program of police training completed by the applicant in another jurisdiction meets or exceeds all or part of the minimum standards prescribed in section

6020.3 of this Part, the commissioner may authorize such training to be substituted for such requirements of the basic course as he or she shall deem appropriate. The commissioner shall certify, in writing, the extent to which all or part of the curriculum of the basic course may be waived and any noted deficiencies must be satisfactorily completed at a basic course approved by the commissioner, within the period of time prescribed in section 6020.7 of this Part. Applicants for equivalency certificates shall be subject to the same limitations and requirements as prescribed in sections 6020.6 and 6020.7 of this Part and section 209-q of the General Municipal Law.

(b) Any person, who, after June 2, 2011, has completed a basic training program, other than a specialized training program, consisting of instruction derived from the basic course for police officers imposed under section 209-q of the General Municipal Law, may apply to the

commissioner for leave to substitute satisfactory completion of a course of basic training consisting of instruction derived from the basic course for police officers in satisfaction of all or part of the requirements of an approved basic course for police officers imposed under section 209-q of the General Municipal Law. The commissioner shall review and evaluate all such applications and may require the applicant to submit such additional documentation as he or she shall deem necessary. If, upon review and evaluation of such application, the commissioner determines that a program of basic training consisting of instruction derived from the basic course for police officers and completed by the applicant meets or exceeds all or part of the minimum standards prescribed in section 6020.3 of this Part, the commissioner may authorize such training to be substituted for such requirements of the basic course as he or she shall deem appropriate. The commissioner shall certify, in writing, the extent to which all or part of the curriculum of the basic course may be waived and noted deficiencies must be satisfactorily completed at a basic course approved by the commissioner, within the period of time prescribed in section 6020.7 of this Part. Applicants for equivalency certificates shall be subject to the same limitations and requirements as prescribed in sections 6020.6 and 6020.7 of this Part and section 209-q of the General Municipal Law.