

42.4 Special Purpose Vehicles

OPERATIONS

STANDARD 42.4 If the agency has any special purpose motorized vehicles, vessels or aircraft, a written directive governs their operations. The following provisions must be met:

- A. A statement of the objectives of their operations or usage;**
- B. Instructions, conditions and the limitations of usage;**
- C. Authorization for use in various situations;**
- D. Qualification and training for personnel assigned as operators;**
- E. Designation of position(s) responsible for the condition and maintenance of these vehicles;**
- F. A listing of the equipment, if any, to be kept on board; and**
- G. A list of authorized operators.**

Compliance Verification Strategies

Assessors may seek to verify compliance with this standard by using one or more of the strategies listed below. There may be other strategies identified by the agency which could also be acceptable.

1. A copy of the written directive is available for review.
2. Inspection of the agency's special purpose vehicles, vessels or aircraft. Any equipment on board is consistent with that listed in the written directive, and all equipment listed in the directive is on board.
3. Copies of any training curricula or lesson plans associated with the in-service training of operators should be provided.
4. Training records of all current operators and a list of authorized operators is available for review.
5. Maintenance records are available for each vehicle, vessel or aircraft as well for the equipment kept on board. Records are up-to-date and appropriately documented.
6. Agency logs and other records pertaining to the use of special purpose vehicles may be reviewed.
7. Interview(s) with the authorized operator(s) of these vehicles to determine the accuracy of agency records and the agency's compliance with the written directive.