

### 44.3 Missing Persons

#### OPERATIONS

**STANDARD 44.3** The agency has a written directive regarding the investigation of reports of missing children, college students, adults, vulnerable adults and unidentified persons. The directive must, at minimum, include provisions for:

- A. Accepting and investigating missing person reports for children, college students, vulnerable adults and unidentified persons without any waiting period;**
- B. Verification that the missing person information has been entered in eJusticeNY / NCIC upon receipt of the report, and;**
- C. Criteria and procedures for activation of AMBER Alert, Missing Child Alert, Missing College Student Alert, and Missing Vulnerable Adult Alert Systems.**

*Commentary: The provisions for accepting and investigating missing person reports and eJusticeNY entry are pursuant to Executive Law §838. The policy should also include provisions for the investigation of cases of missing, non-vulnerable adults.*

#### Compliance Verification Strategies

Assessors may seek to verify compliance with this standard by using one or more of the strategies listed below. There may be other strategies identified by the agency which could also be acceptable.

1. A copy of the written directive is available for review.
2. Interviews with agency personnel to verify their knowledge of and understanding of the directive.
3. Review of case files of missing persons to determine if the policy was adhered to.