



Law Enforcement Agency
Accreditation Council

2018 Annual Report

New York State Division of Criminal Justice Services
80 South Swan Street, Albany, New York 12210

www.criminaljustice.ny.gov

2018 Law Enforcement Agency Accreditation Council Members

Chief Marvin Fischer, *Chairman*
SUNY Police Farmingdale

Chief Greg Austin
Rye Brook Village Police Department

Superintendent George P. Beach, II
New York State Police

Commissioner James O'Neill
New York City Police Department

Sergeant Louis Dini
Suffolk County Police Department

Chief Mark Henderson
Brighton Town Police Department

Chief (Retired) Charles Koenig
Ballston Spa Village Police Department

Sheriff Robert Maciol
Oneida County Sheriff's Office

Deputy Thomas Marano
Orleans County Sheriff's Office

Mayor Robert Palmieri
City of Utica

Sheriff Philip Povero
Ontario County Sheriff's Office

Supervisor Edmond J. Theobald
Town of Manlius

Mr. Richard Wells
President, Police Conference of New York

Dr. Robert Worden
Associate Professor, University at Albany

Program Overview

The New York State Law Enforcement Agency Accreditation Program provides eligible police departments and sheriffs' offices formal recognition of their compliance with 110 professional standards that focus on administration (52), operations (46), and training (12). To obtain accreditation, an agency must develop and implement policies and procedures that comply with all 110 standards.

The program standards, developed by law enforcement professionals across the state and approved by the state's Law Enforcement Agency Accreditation Council, are designed to enhance the effectiveness, efficiency and professionalism of an agency, promote training and foster public confidence in law enforcement. Accreditation demonstrates that an agency performs in a consistently professional manner, has formalized policies in place to govern its operational practices and procedures, and that its employees contribute to the agency's mission and know what is expected of them.

Participation in the Law Enforcement Agency Accreditation Program, established by the state in 1989, is voluntary. Agency executives who want their agencies to participate must submit an application and a participation agreement to the Division of Criminal Justice Services (DCJS), which administers the program and provides staff support the Council. Once an agency has applied, it must develop policies and procedures that are aligned with the program standards. This process that usually takes between six and 24 months, depending on the staff time devoted to the project and the number of policies that must be revised and/or developed to meet the program standards.

When an agency's executive is confident that the agency can adequately demonstrate compliance with every standard, an assessment is conducted. Assessments occur on-site at the law enforcement agency and are performed by three assessors who spend three days reviewing the agency's written directives and accompanying documentation and conducting interviews and making observations within the agency. If the assessors determine that the agency has demonstrated compliance with all program standards, they submit a written report detailing the specifics of the assessment to the Council, along with a recommendation that the agency be awarded accreditation.

Agencies are accredited for five years, during which time they must maintain compliance with all program standards. Maintaining compliance is determined, in part, by site visits conducted by accreditation program staff from DCJS and the agency's submission to DCJS of an Annual Compliance Survey, which is a progress report intended to ensure that any lapses in compliance are immediately identified and remedied. The process repeats every five years for agencies choosing to remain accredited, with reaccreditation occurring after agencies demonstrate that they have maintained compliance with the program standards.

The Law Enforcement Agency Accreditation Council

The Council is the governing body for the program as established through state Executive Law §846-h. The Council develops and approves program standards and adopts policies that determine how the program is administered. It also has the sole authority to award accreditation to an agency. The Law Enforcement Agency Accreditation Council meets quarterly (minutes from 2018 meetings are included in the appendix).

The Council has 17 members as detailed in Subsection 2(a), (i) through (xii) of Executive Law §846-h. Council members are nominated by the New York State Association of Chiefs of Police (three seats); New York State Sheriffs' Association (three seats); the New York State Deputies Association (one seat); police labor organizations (two seats); New York State Association of Towns (one seat); New York State Conference of Mayors (one seat); New York State Association of Counties (one seat); the New York State Senate and Assembly (one seat each); and the academic community (one seat). The superintendent of New York State Police and commissioner of the New York City Police Department are ex-officio members. All council appointments, except the ex-officio members, are made by the Governor.

As of the end of 2018, the Council had five vacancies, one from each of the following: the Association of Chiefs of Police¹; Sheriff's Association², Deputies Association³; Association of Counties; and the state Assembly. Efforts continue to fill these vacancies to ensure the Council is adequately represented by all stakeholders as required by law.

The DCJS Office of Public Safety

DCJS is the agency responsible for administering the Law Enforcement Agency Accreditation Program under Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, Part 6035. Members of the Accreditation Unit within the agency's Office of Public Safety administer the day-to-day activities of the program in accordance with statute and the policies set forth by the Council. They also provide a significant amount of assistance to program staff of accredited and applicant agencies.

Council Support

Accreditation Unit staff members provide all professional and administrative support to the Council. They coordinate the Council's quarterly meetings by preparing the agenda, compiling information pertinent to matters up for a vote and keeping the Council informed about updates or potential issues with the program. Accreditation Unit staff members also review Council policies for accuracy and relevance; revise those policies when necessary; and draft new policies based on program needs.

The Unit is responsible for ensuring that Council meetings follow all open meetings laws, including arranging for the video recording of meetings so they are available to the public, and preparing and distributing meeting minutes in a timely manner.

Agency Support

Accreditation Unit staff members offer technical assistance and support to agencies pursuing or maintaining accreditation by explaining the intent of standards; aiding in program development; providing feedback on agency policies; and offering guidance on how to best demonstrate compliance with the standards. They also assist agencies in overcoming obstacles to becoming accredited and work with accredited agencies to help ensure ongoing compliance with program standards.

¹ Chief Marvin Fischer's retirement in November 2018 required him to resign from the Council.

² Sheriff Philip Povero's retirement on December 31, 2018 required him to resign from the Council.

³ Deputy Thomas Marano's resignation in August 2018 required him to resign from the Council.

Unit staff members work with agency program staff to determine an agency's readiness for assessment; select assessors for each assignment; handle all logistics to ensure the agency and the assessors are prepared for the on-site assessment; and monitor the progress of the on-site assessment. Accreditation Unit staff strive to assist every agency in being successfully accredited and in maintaining that designation.

Accreditation Unit staff members visit every accredited agency at least once during the period of accreditation. These site visits are designed to ensure agencies are maintaining compliance with the program and assist in identifying agencies that are facing challenges with compliance. When necessary, unit staff require corrective action plans for agencies struggling to maintain compliance and provide enhanced technical assistance to help those agencies get back into compliance. Staff members conducted 42 site visits in 2018.

Finally, in addition to regular technical assistance, Unit staff develop, coordinate and deliver training for agency program managers, command staff and program assessors.

Assessors

DCJS contracts with individuals who conduct the assessments of law enforcement agencies. These assessors must apply for those positions through a request for applications issued by DCJS approximately every five years, and each assessor is vetted by DCJS program staff and approved by the Council. Applicants must demonstrate necessary experience, either through the direct management of their agency's accreditation program, or through direct supervision of those that manage the program. Once approved by the Council, assessors must attend a day-long training session prior to being considered for assignment to an assessment team. They receive additional on-the-job training by being partnered with the program's most experienced assessors during their first few assignments.

In 2018, 15 assessors were added to the active list, bringing the total number of active assessors to 99.

Program Participation

The Law Enforcement Agency Accreditation Program is voluntary. At the end of 2018, 155 agencies were accredited, accounting for 29 percent of the approximately 540 law enforcement agencies in the state eligible to participate. Accredited agencies employ more than half of all New York State police officers and sheriffs' deputies who work outside of New York City. The number of accredited agencies has increased annually since 2008 (see chart on page 6).

Accredited Agency Activity in 2018

The Council awarded initial accreditation to four agencies at its meetings in the months noted:

March:	New Paltz Town Police Department SUNY Police New Paltz
December:	SUNY Police Brockport Montgomery County Sheriff's Office

The Council also reaccredited 33 agencies at its meetings:

April⁴: Albany County Sheriff's Office
Camillus Town and Village Police Department
Greenburgh Town Police Department
Rockland County Sheriff's Office
Rockville Center Village Police Department
Solvay Village Police Department

June: Binghamton City Police Department
Clarkstown Town Police Department
DeWitt Town Police Department
Dutchess County Sheriff's Office
Erie County Sheriff's Office
Huntington Bay Village Police Department
New Rochelle City Police Department
Ontario County Sheriff's Office
Rensselaer City Police Department
Stony Point Town Police Department
Tioga County Sheriff's Office

September: Cicero Town Police Department
Mount Pleasant Town Police Department
Niagara Falls City Police Department
Onondaga County Sheriff's Office
Oswego City Police Department
Rye City Police Department
Southampton Town Police Department
Southampton Village Police Department
Tonawanda Town Police Department
West Seneca Town Police Department
Yonkers City Police Department

December: Cattaraugus County Sheriff's Office
Rome City Police Department
Saratoga County Sheriff's Office
Saugerties Town Police Department
Watertown City Police Department

Applicant Agencies

At the end of 2018, 35 agencies were working toward becoming accredited, with four of them scheduled to undergo their initial assessment in 2019. Appendix A lists all accredited and applicant agencies. A total of 190 agencies are either accredited or actively working toward accreditation, an increase of six agencies since the end of 2017.

⁴ The March 2018 meeting was postponed due to weather conditions on the originally scheduled date.

Withdrawn or Expired Agencies

In 2018, the Lockport City Police Department and the Fulton City Police Department voluntarily forfeited their accredited status because of difficulty in maintaining the administrative requirements of the program.

NUMBER OF ACCREDITED AGENCIES: 2008 – 2018



2018 Program Updates

Training

The Accreditation Unit offered program manager training in Westchester, Monroe, Otsego and Albany counties attended by 125 program managers, law enforcement executives, command staff, and other agency staff.

The Accreditation Unit also offered assessor training in Westchester, Monroe and Albany counties attended by 54 individuals already approved as assessors or interested in being an assessor.

Plans for 2019

Accreditation Unit staff members will:

- Coordinate assessments for 29 agencies with accreditation due to expire in 2019 and four agencies currently scheduled to be assessed for initial accreditation.
- Continue their work to expand the program through education and outreach.

- Conduct at least three program manager trainings and one assessor training during the year.

Conclusion

The Law Enforcement Agency Accreditation Program continues to be a source of great pride for the more than 19,000 police officers and sheriffs' deputies employed by accredited law enforcement agencies.

The Council and the DCJS Accreditation Unit are committed to the integrity and longevity of the program through continuous evaluation and enhancement to ensure that it meets the ever-changing needs of law enforcement professionals throughout New York State.

APPENDIX A

List of Accredited and
Applicant Agencies

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Albany City Police Department	334	12/9/1999	12/18/2014	2019
Albany County Sheriff's Office	110	3/4/2003	4/2/2018	2023
Amherst Town Police Department	154	3/12/1992	6/8/2017	2022
Beacon City Police Department	34	9/2/2010	9/17/2015	2020
Bedford Town Police Department	39	9/15/1999	9/18/2014	2019
Bethlehem Town Police Department	39	9/20/1990	9/17/2015	2020
Binghamton City Police Department	138	6/3/1993	6/7/2018	2023
Brighton Town Police Department	40	9/5/1991	9/8/2016	2021
Brockport Village Police Department	15	12/2/2004	12/18/2014	2019
Broome County Sheriff's Office	53	10/23/2001	9/8/2016	2021
Camillus Town Police Department	28	3/12/1998	4/2/2018	2023
Canandaigua City Police Department	28	3/4/2010	3/19/2015	2020
Canton Village Police Department	8	12/16/1993	12/18/2014	2019
Catskill Village Police Department	18	3/5/2009	3/20/2014	2019
Cattaraugus County Sheriff's Office	97	12/4/2008	12/13/2018	2023
Centre Island Village Police Department	8	9/8/2016		2021
Chautauqua County Sheriff's Office	127	9/12/2002	9/7/2017	2022
Cheektowaga Town Police Department	129	6/2/1994	6/19/2014	2019
Chemung County Sheriff's Office	128	3/4/2010	3/19/2015	2020
Chenango County Sheriff's Office	26	12/9/1999	12/18/2014	2019
Cicero Town Police Department	18	6/5/2003	9/6/2018	2023
Clarkstown Town Police Department	150	6/4/1998	6/7/2018	2023
Colonie Town Police Department	107	12/8/1994	12/18/2014	2019
Columbia County Sheriff's Office	83	9/13/2007	9/7/2017	2022
Cornwall Town Police Department	17	9/8/2005	9/17/2015	2020
Cortland City Police Department	43	12/8/2016		2021
Delaware County Sheriff's Office	23	3/4/2010	3/19/2015	2020
DeWitt Town Police Department	44	6/4/1998	6/7/2018	2023
Dobbs Ferry Village Police Department	25	3/24/1994	3/20/2014	2019
Dutchess County Sheriff's Office	142	12/4/1997	6/7/2018	2023
East Fishkill Town Police Department	29	9/18/1992	3/2/2017	2022
East Greenbush Town Police Department	25	12/7/2017		2022
East Hampton Town Police Department	68	3/12/1992	6/8/2017	2022
East Hampton Village Police Department	25	3/5/2009	3/20/2014	2019
East Rochester Village Police Department	14	6/10/2004	6/19/2014	2019
Eastchester Town Police Department	49	6/18/2015		2020
Elmira City Police Department	75	12/6/2001	12/8/2016	2021
Endicott Village Police Department	26	12/6/1990	12/17/2015	2020
Erie County Sheriff's Office	129	6/13/2013	6/7/2018	2023
Evans Town Police Department	29	12/5/1991	12/8/2016	2021
Fairport Village Police Department	10	12/5/1996	12/8/2016	2021
Gates Town Police Department	30	3/12/1992	3/2/2017	2022
Geddes Town Police Department	20	9/12/2001	12/8/2016	2021
Genesee County Sheriff's Office	49	12/7/2000	12/17/2015	2020
Geneseo Village Police Department	12	6/2/2016		2021

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Geneva City Police Department	38	3/9/2006	3/3/2016	2021
Glens Falls City Police Department	28	3/3/2016		2021
Gloversville City Police Department	31	12/7/2017		2022
Greece Town Police Department	97	3/24/1994	3/20/2014	2019
Greenburgh Town Police Department	115	3/4/2003	4/2/2018	2023
Guilderland Town Police Department	36	9/3/2009	9/18/2014	2019
Harriman Village Police Department	11	12/13/2012	12/7/2017	2022
Harrison Town Police Department	59	6/11/2009	6/19/2014	2019
Haverstraw Town Police Department	67	6/18/2015		2020
Hudson City Police Department	25	6/10/1999	6/19/2014	2019
Hudson Falls Village Police Department	21	3/24/1994	3/20/2014	2019
Huntington Bay Village Police Department	15	6/5/2008	6/7/2018	2023
Irondequoit Town Police Department	49	12/5/1991	12/8/2016	2021
Johnson City Village Police Department	37	9/12/1996	9/8/2016	2021
Kingston City Police Department	72	12/8/1990	12/17/2015	2020
Lancaster Town Police Department	49	9/7/2017		2022
Liverpool Village Police Department	15	6/14/2001	6/2/2016	2021
Livingston County Sheriff's Office	168	12/4/1997	12/7/2017	2022
Manlius Town Police Department	36	9/12/1996	9/8/2016	2021
Middletown City Police Department	73	12/13/2007	12/7/2017	2022
Monroe County Sheriff's Office	321	3/12/1992	3/2/2017	2022
Monroe Village Police Department	18	6/13/2001	6/2/2016	2021
Montgomery County Sheriff's Office	32	12/13/2018		2023
Mount Pleasant Town Police Department	41	9/24/1998	9/6/2018	2023
Mount Vernon City Police Department	200	3/9/1995	3/19/2015	2020
MTA Police Department	768	3/3/2016		2021
New Castle Town Police Department	37	3/15/2005	3/19/2015	2020
New Paltz Town Police Department	30	4/2/2018		2023
New Rochelle City Police Department	157	6/3/1993	6/7/2018	2023
New Windsor Town Police Department	39	6/12/1996	6/2/2016	2021
New York State Police	4982	2/21/1990	3/19/2015	2020
Niagara County Sheriff's Office	113	3/8/2001	3/3/2016	2021
Niagara Falls City Police Department	157	9/4/2003	9/6/2018	2023
North Castle Town Police Department	32	12/7/2000	12/17/2015	2020
North Greenbush Town Police Department	21	12/13/2007	12/7/2017	2022
North Syracuse Police Department	16	6/18/2015		2020
Ogden Town Police Department	13	9/5/1991	9/8/2016	2021
Old Westbury Village Police Department	26	6/18/2015		2020
Oneida County Sheriff's Office	90	12/14/2006	12/8/2016	2021
Oneonta City Police Department	24	12/18/2014		2019
Onondaga County Sheriff's Office	242	9/24/1998	9/6/2018	2023
Ontario County Sheriff's Office	94	6/3/1993	6/7/2018	2023
Orange County Sheriff's Office	153	12/8/2005	12/17/2015	2020
Orangetown Town Police Department	81	3/13/2007	3/2/2017	2022
Ossining Village Police Department	57	9/2/2004	9/18/2014	2019

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Oswego City Police Department	46	9/4/2003	9/6/2018	2023
Oswego County Sheriff's Office	87	9/18/2014		2019
Peekskill City Police Department	55	9/3/2009	9/18/2014	2019
Poughkeepsie Town Police Department	80	3/1/2011	3/3/2016	2021
Quogue Village Police Department	19	6/11/2009	6/19/2014	2019
Ramapo Town Police Department	102	6/10/2004	6/19/2014	2019
Rensselaer City Police Department	28	6/3/1993	6/7/2018	2023
Riverhead Town Police Department	95	6/7/2011	6/2/2016	2021
Rochester City Police Department	725	2/21/1990	9/17/2015	2020
Rockland County Sheriff's Office	136	3/6/2008	4/2/2018	2023
Rockville Centre Village Police Department	54	3/12/1998	4/2/2018	2023
Rome City Police Department	85	12/4/2003	12/13/2018	2023
Rotterdam Town Police Department	41	12/6/2001	12/8/2016	2021
Rye Brook Village Police Department	26	6/18/2015		2020
Rye City Police Department	37	9/24/1998	9/6/2018	2023
Saratoga County Sheriff's Office	117	12/13/1993	12/13/2018	2023
Saugerties Town Police Department	35	12/5/2013	12/13/2018	2023
Scarsdale Village Police Department	45	9/20/1990	9/17/2015	2020
Seneca County Sheriff's Office	27	3/2/2011	3/3/2016	2021
Seneca Falls Town Police Department	18	9/18/2014		2019
Shelter Island Police Department	10	6/11/2009	6/19/2014	2019
Solvay Village Police Department	17	3/4/2003	4/2/2018	2023
Southampton Town Police Department	113	9/24/1998	9/6/2018	2023
Southampton Village Police Department	33	9/9/1993	9/6/2018	2023
Stony Point Town Police Department	30	6/5/2003	6/7/2018	2023
Suffern Village Police Department	31	12/3/2009	12/18/2014	2019
Suffolk County Police Department	2513	6/2/2005	6/18/2015	2020
Suffolk County Sheriff's Office	255	9/13/2012	9/7/2017	2022
SUNY Police Albany	40	6/7/2011	6/2/2016	2021
SUNY Police Alfred	10	6/14/2012	9/8/2017	2022
SUNY Police Brockport	16	12/13/2018		2023
SUNY Police Buffalo	58	12/13/2007	12/7/2017	2022
SUNY Police Buffalo State College	33	6/14/2012	6/8/2017	2022
SUNY Police Cobleskill	10	6/2/2016		2021
SUNY Police Cortland	19	3/2/2011	3/3/2016	2021
SUNY Police Fredonia	13	3/20/2014		2019
SUNY Police Geneseo	14	3/19/2015		2020
SUNY Police New Paltz	16	4/2/2018		2023
SUNY Police Oneonta	17	6/14/2012	6/8/2017	2022
SUNY Police Oswego	21	3/3/2016		2021
SUNY Police Potsdam	11	6/2/2016		2021
SUNY Police Stony Brook	68	12/2/2010	12/17/2015	2020
Syracuse City Police Department	425	9/17/1992	12/7/2017	2022
Tioga County Sheriff's Office	37	6/4/1998	6/7/2018	2023
Tonawanda City Police Department	28	12/5/1991	12/8/2016	2021

AGENCY NAME	SWORN MEMBERS	DATE ACCREDITED	DATE REACCREDITED	YEAR EXPIRES
Tonawanda Town Police Department	99	9/9/1993	9/6/2018	2023
Troy City Police Department	130	12/7/2000	12/17/2015	2020
Tuckahoe Village Police Department	23	9/12/2002	9/7/2017	2022
Ulster County Sheriff's Office	85	12/10/1992	12/7/2017	2022
Ulster Town Police Department	32	6/6/2002	6/8/2017	2022
Utica Police Department	164	9/2/2010	9/17/2015	2020
Vestal Town Police Department	36	3/12/1992	12/8/2016	2021
Warren County Sheriff's Office	78	9/20/1990	9/17/2015	2020
Washington County Sheriff's Office	50	3/8/2007	3/2/2017	2022
Waterford Town & Village Police Department	16	9/2/2010	9/17/2015	2020
Watertown City Police Department	65	12/10/1998	12/13/2018	2023
Wayne County Sheriff's Office	85	12/7/2017		2022
Webster Town Police Department	29	3/11/1999	3/20/2014	2019
West Seneca Town Police Department	65	9/9/1993	9/6/2018	2023
Westchester County Dept.of Public Safety	282	12/10/1992	12/7/2017	2022
White Plains Dept. of Public Safety	195	2/21/1990	3/19/2015	2020
Woodbury Town Police Department	24	6/2/1994	6/19/2014	2019
Yates County Sheriff's Office	27	12/8/2005	12/17/2015	2020
Yonkers City Police Department	610	9/4/2003	9/6/2018	2023
Yorktown Town Police Department	55	9/5/1991	9/8/2016	2021

AGENCY NAME	SWORN MEMBERS	APPLICATION DATE
Auburn City Police Department	67	6/24/16
Batavia City Police Department	32	4/13/15
Buffalo City Police Department	757	9/20/18
Clinton County Sheriff's Office	29	4/25/16
Crawford Town Police Department	19	8/1/15
Cuba Town Police Department	13	3/21/18
Dryden Village Police Department	13	1/18/18
Floral Park Police Department	34	1/20/15
Green Island Village Police Department	23	12/29/16
Ithaca City Police Department	71	1/20/14
Johnstown City Police Department	24	9/7/18
Kent Town Police Department	20	6/20/14
Lewiston Town Police Department	19	10/22/14
Macedon Town Police Department	10	1/16/17
Madison County Sheriff's Office	54	3/29/18
Mamaroneck Village Police Department	51	1/16/15
Mount Hope Police Department	24	1/15/15
Newburgh Town Police Department	56	6/11/18
PelhamVillage Police Department	25	2/1/16
Putnam County Sheriff's Office	88	6/1/18
Rensselaer County Sheriff's Office	29	5/9/14
Schenectady City Police Department	154	6/28/17
Southold Town Police Department	53	10/3/18
St. Lawrence County Sheriff's Office	34	11/22/17
Steuben County Sheriff's Office	187	6/2/14
SUNY Police Binghamton	32	6/30/16
SUNY Police Farmingdale	21	7/15/16
SUNY Police Maritime	9	12/15/15
SUNY Police Old Westbury	20	4/30/18
SUNY Police Plattsburgh	15	5/19/16
SUNY Police Upstate Medical Center	19	1/4/17
Tarrytown Village Police Department	33	11/27/17
Tuxedo Town Police Department	10	4/9/18
Waverly Village Police Department	18	12/30/14
Westhampton Beach Village Police Department	17	7/15/16

APPENDIX B

2018 Minutes of the
Law Enforcement
Accreditation Council



Law Enforcement Agency Accreditation Council

**Minutes of the 114th Meeting held on April 2, 2018
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Chief Marvin Fischer called the 114th meeting of the council to order at 1:03 p.m. on April 2, 2018. After the Pledge of Allegiance, Chief Fischer asked for a moment of silence to honor the members of law enforcement and the armed services who have died since the December meeting.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Marvin Fischer – SUNY Police Farmingdale
Chief Gregory Austin - Rye Brook Village Police Department
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief Mark Henderson – Brighton Town Police Department
Chief (Retired) Charles Koenig – Retired, Ballston Spa Village Police Department
Supervisor Edmond Theobald – Town of Manlius
Mr. Richard Wells – Police Conference New York
Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police
Commissioner James O’Neill - New York City Police Department
Deputy Thomas Marano – Orleans County Sheriff’s Office
Sheriff Philip Povero - Ontario County Sheriff’s Office
Sheriff Robert Maciol – Oneida County Sheriff’s Office
Mayor Robert Palmieri - City of Utica

OTHER MEETING PARTICIPANTS:

Colonel Keith Corlett– New York State Police (*Representing and voting for Superintendent Beach*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF

Michael C. Green, Executive Deputy Commissioner – DCJS (via video conference)
Michael Wood, Deputy Commissioner - Office of Public Safety (OPS) (via video conference)
Johanna Sullivan, Director - OPS

Natasha Harvin, Esq., Counsel - Office of Legal Services
Todd Murray - Supervisor of Public Safety Programs – OPS
Hilary McGrath, Program Manager - OPS Accreditation Unit
Joyce Corsi – OPS Accreditation Unit
Michael McDonough - OPS Accreditation Unit
Ashley Onorati - OPS Accreditation Unit
Ogden Schultz – Audio/Visual, ITS

OTHER GUESTS

Sergeant Gary Lee, Guilderland Town Police Department
Officer Michael Dilbone, Waterford Police Department

REPRESENTATIVES FROM APPLICANT AGENCIES

Albany County Sheriff’s Office

Sheriff Craig Apple
Inspector Brad Roy*

Camillus Town and Village Police Department

Chief Thomas M. Winn
Detective James T. Pollard
Lieutenant Daniel J. Burlingame*

Greenburgh Town Police Department

Chief Chris McNerney
Sergeant Timothy Carroll*
Detective Michael Marino
Police Officer Kristen Gardner

New Paltz Town Police Department

Chief Joseph Snyder
Town Supervisor Neil Bettez
Lieutenant Robert Lucchesi*

Rockland County Sheriff’s Office

Sheriff Louis Falco III
Chief William Barbera
Captain Antoine DeColyse
Detective Mark Swammy*

Rockville Centre Village Police Department

Lieutenant Kenneth Schaefer*

Solvay Village Police Department

Chief Allen Wood
Lieutenant Derek Osbeck
Sergeant Robert Cross*

SUNY Police New Paltz

University Police Commissioner Paul Berger
Chief David Dugatkin
Shelly Wright, Chief of Staff
Vice-President for Student Affairs Stephanie Blaisdell
Deputy Chief Mary Ritayik
Investigator Juanta Carson*

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the December 2017 Meeting Minutes

Chief Henderson made a motion to adopt the minutes of the December 7th, 2017 council meeting. Supervisor Theobald seconded the motion. *Motion carried – 9 ayes, 0 nay*

5. Presentation of Certificates of Accreditation

New Paltz Town Police Department – Sergeant Dini made a motion to accredit the agency and Dr. Worden seconded the motion. Chief Joseph Snyder accepted the Certificate of Accreditation for the agency and Lieutenant Robert Lucchesi accepted the John Kimball O’Neil Certificate of Achievement as program manager. *Motion carried – 9 ayes, 0 nay*

SUNY Police New Paltz – Chief (Ret.) Koenig made a motion to accredit the agency and Mr. Wells seconded the motion. Chief David Dugatkin accepted the Certificate of Accreditation for the agency and Investigator Juanta Carson accepted the John Kimball O’Neil Certificate of Achievement as program manager. *Motion carried – 9 ayes, 0 nay*

6. Presentation of Certificates of Reaccreditation

Albany County Sheriff’s Office – Chief (Ret.) Koenig made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Sheriff Craig Apple accepted the Certificate of Accreditation for the agency and Inspector Brad Roy accepted the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 9 ayes, 0 nay*

Camillus Town and Village Police Department – Supervisor Theobald made a motion to reaccredit the agency and Chief Henderson seconded the motion. Chief Thomas Winn accepted the Certificate of Accreditation for the agency and Lieutenant Dan Burlingame accepted the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 9 ayes, 0 nay*

Greenburgh Town Police Department – Chief Austin made a motion to reaccredit the agency and Mr. Wells seconded the motion. Chief Chris McNerney accepted the Certificate of Accreditation for the agency and Sergeant Tim Carroll accepted the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 9 ayes, 0 nay*

Rockland County Sheriff’s Office – Mr. Wells made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Sheriff Louis Falco accepted the Certificate of Accreditation for the agency and Detective Mark Swamy was awarded the John Kimball O’Neil Certificate of Achievement as the program manager. *Motion carried – 9 ayes, 0 nay*

Rockville Centre Village Police Department – Mr. Wells made a motion to reaccredit the agency and Chief Henderson seconded the motion. Lieutenant Kenneth Schaefer accepted the Certificate of Accreditation for the

agency on behalf of Commissioner James VaFaedes and received the John Kimball O'Neil Certificate of Achievement as the program manager. *Motion carried – 9 ayes, 0 nay*

Solvay Village Police Department – Chief Henderson made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Chief Allen Wood accepted the Certificate of Accreditation for the agency on behalf of the agency and Sergeant Robert Cross received the John Kimball O'Neil Certificate of Achievement as the program manager. *Motion carried – 9 ayes, 0 nay*

At 1:30 pm, Chief Fischer announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 1:45 pm.

7. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the first quarter of 2018:

Canandaigua City Police Department; Catskill Village Police Department; Chemung County Sheriff's Office; Delaware County Sheriff's Office; Dobbs Ferry Village Police Department; East Fishkill Town Police Department; East Hampton Village Police Department; Gates Town Police Department; Geneva City Police Department; Glens Falls City Police Department; Greece Town Police Department; Hudson Falls Village Police Department; Monroe County Sheriff's Office; Mount Vernon City Police Department; MTA Police Department; New Castle Town Police Department; New York State Police; Niagara County Sheriff's Office; Orangetown Town Police Department; Poughkeepsie Town Police Department; Rochester City Police Department; Seneca County Sheriff's Office; SUNY Police Cortland; SUNY Police Fredonia; SUNY Police Geneseo; SUNY Police Oswego; Washington County Sheriff's Office; Webster Town Police Department; White Plains Dept. of Public Safety

Chief Austin made a motion to accept the Annual Compliance Surveys received, and Chief (Ret) Koenig seconded the motion. *Motion carried – 9 ayes, 0 nay*

8. Approval of New Assessors

Applications were received from seven individuals applying to be program assessors for the first time:

Chief Manual Guevara, Dobbs Ferry Village Police Department
Chief Kevin J. Watson, Woodbury Town Police Department
Chief (Retired) Johnathan P. Welch, Canandaigua Police Department
Lieutenant Jeffrey Wilcox, SUNY Police Alfred
Lieutenant Robert Monaco, Dutchess County Sheriff's Office
Officer Pamela Sgroi, Peekskill City Police Department
Officer Michael Caridi, Rye Brook Village Police Department

Mr. Wells made a motion to accept the individuals listed as new assessors. Chief Austin seconded the motion. *Motion carried – 9 ayes, 0 nay*

9. Approval of Extension Request

The Cicero Town Police Department, who is scheduled to be reaccredited in the second quarter of 2018, has requested that they be granted an extension. The agency is currently in the process of moving into a new building and has said it would be too difficult to have an assessment during the move.

Supervisor Theobald made a motion to grant the extension request. Chief (Ret) Koenig seconded the motion. *Motion carried – 9 ayes, 0 nay*

10. Approval of Revision to Council Policy

Ms. McGrath indicated that staff was changing the ten-file review process, which requires a change in the council policy. Currently, team leaders are responsible for conducting a review of ten of an agency's files prior to the on-site assessment to get a "snapshot" of whether an agency is prepared. However, there is no set criteria for how to handle ten-file reviews that may be indicative of more widespread compliance issues.

Michael McDonough created a new procedure that provides set criteria for scoring each ten-file review, and provides for an additional ten-file review to be conducted by DCJS Accreditation Unit staff in the event the first one does not meet the minimum score set. Each team leader will use a specific template for completing the ten-file review, and each review will be scored by DCJS staff to lend consistency to the task. The same template and scoring system will be used if DCJS staff need to conduct a second ten-file review. If the agency does not meet the minimum score on the second review, DCJS staff will confer with agency staff and, if necessary, the council to decide how to proceed. This new procedure will lend consistency and equity to the process and provide a mechanism for cancelling an assessment for agencies that are not prepared.

Mr. Wells made a motion to accept the revision to the council policy. Sergeant Dini seconded the motion.

Motion carried – 9 ayes, 0 nay

INFORMATIONAL ITEMS

11. Program Updates

Withdrawal of the Lockport City Police Department: Ms. McGrath informed the council that the Lockport City Police Department has opted to withdraw from the program due to maintenance issues within their program.

Council Members Update: Ms. McGrath noted that the open positions are still waiting for nominations, this will be kept on the agenda as it is something that is continuously worked on.

Agency Non-Compliance: Mr. McDonough informed the council of significant non-compliance that was discovered during a site visit he conducted to an accredited agency in September 2017. His site visit uncovered non-compliance with seven of the ten files he reviewed during the site visit. After conferring with Mrs. McGrath, a plan was devised to require the agency to complete a full self-assessment to determine if the compliance issues were indeed more widespread. The agency was given approximately three months to complete the self-assessment and report back to Accreditation Unit staff; and another three months to come into full compliance.

The agency notified DCJS that their internal review led them to discover they were out of compliance with 50 of the 100 standards. Mr. McDonough and Ms. McGrath met with the agency shortly after they delivered their assessment and plan of action, and provided two options: voluntary withdrawal from the program for 1 year so they could apply for initial accreditation and essentially "start fresh"; or continue working toward regaining compliance with all standards with the requirement of monthly progress reports and a plan to address the Council at their June meeting to discuss it with them. The agency opted to continue working toward full compliance and indicated they would be able to meet the goal by April 5th. They are prepared to attend the June Council meeting.

While small lapses in compliance can and do happen, DCJS staff believes that the extent of the non-compliance of this agency requires council intervention. Because there is the potential for non-compliance with almost half of the program standards for almost two years, an assessment team will not be able to verify compliance for all standards for all five years when the agency is due for reaccreditation without Council direction and approval. Ms. McGrath noted that the DCJS program staff has dealt independently with minor lapses in compliance in the past, but had no experience with addressing this level of non-compliance – another reason for council notification.

DCJS staff offered the council a couple of different avenues to consider. First, if the Council opts to allow the agency to remain in the program, rather than wait until their five-year period is expired, the agency could undergo a full reassessment immediately once they indicate they are back in full compliance. (The Accreditation Program Rules and Regulations allow for an agency to be reaccredited early under certain circumstances, including based on a determination of necessity by program staff.) Ms. McGrath also recommended that if the agency is successfully reaccredited, the Council could require that the agency be reaccredited with enhanced monitoring, so Accreditation Unit staff can be actively involved in verifying that the agency is maintaining compliance during the next five-year period of accreditation. Mrs. McGrath asked the Council to provide guidance on how to move forward.

Sergeant Dini asked if there was any specific reason why they fell out of compliance and Ms. McGrath answered they have had a lot of turnover in their command staff over the last several years; that their last assessment was a compliance audit so only about a third of the standards were reviewed; and the possibility that long-term non-

compliance was previously missed by assessors. Chief Koenig noted that if accreditation is not a priority within the agency, and if the agency continues to run the program as they have in the past, it would be hard to justify incurring the cost incurred of an assessment. Chief Koenig also suggested the council could draft a letter, essentially stating that their lack of compliance is unacceptable and does not meet the program requirements. He noted that the accreditation unit is willing to help get the agency back into compliance, but if the agency does not correct their deficiencies and come up with procedures to ensure this doesn't happen again, they will no longer be able to participate in the program.

Mr. Wells asked how long they had been accredited and what their history within the program was. Mr. McDonough indicated the agency had been accredited for 15-20 years (*since verified that they have been accredited since 1995*). Ms. McGrath noted that there had never been an indication of any significant issues and, in fact, they were approved to undergo a compliance audit in 2015, something which is reserved for agencies with a good record of compliance. Executive Deputy Commissioner Green stated that given the turnover in command staff, the fact that the agency now has a permanent commissioner and chief will likely give them stability going forward.

Ms. McGrath noted that if the Council opts to allow the agency to remain in the program and recommends that an early reassessment be conducted, Accreditation Unit staff members would make a visit to the agency first to take a cursory look at the files, ensuring the corrections have been made so that the cost of undergoing the assessment and allowing the agency to remain in the program is justified.

Ms. McGrath will invite the members of the department to the June meeting to discuss options with the council regarding their lapse in compliance. The Council agreed to gather more information from the next status report provided by the agency, and action would be taken at the June meeting.

Draft LEAP 2017 Annual Report – Ms. McGrath attached the report into the council packet for members to review.

2018 Program Goals Update – Program Enhancement/Expansion – Ms. McGrath informed that council that in the March 2018 Chiefs Chronical there is an article about the accreditation program. Rather than making it informative as it has been in the past, this article was used to promote the program in hopes of getting more agencies to join. The unit also hopes to present at the Sheriff's association upcoming conferences; and will be reaching out to Chief's Association to see if a presentation can be done at 2018 conferences as well. Currently the unit is in the process of working with the Office of Justice Research and Performance to create surveys for non-accredited agencies inquiring why an agency is not accredited, and another survey for accredited agencies to provide us with better information about benefits and to find out if there is anything they find cumbersome about the program. The unit is also actively recruiting assessors and enhancing the assessor training to better prepare assessors for assignments. A new assessor training is scheduled for April in Westchester County. Assessor refresher training is also being created and it will be a mandatory online training every year. Once the refresher training is complete and ready to be released, all current assessors will be required to complete the online assessor refresher course before they can be assigned to an assessment.

NEW BUSINESS

None

ADJOURNMENT

There being no other business, Supervisor Theobald made a motion to adjourn the meeting. Chief Austin seconded the motion, which was passed unanimously. The meeting was adjourned at 2:20 pm.

The next meeting of the Law Enforcement Accreditation Council is on June 7, 2018 at 10:00 am in Room 118 of the Alfred E. Smith Office building.



Law Enforcement Agency Accreditation Council

**Minutes of the 115th Meeting held on June 7, 2018
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Chief Marvin Fischer called the 115th meeting of the council to order at 10:05 a.m. on June 7, 2018. After the Pledge of Allegiance, Chief Fischer asked for a moment of silence to honor the members of law enforcement and the armed services who have died since the December meeting.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Marvin Fischer – SUNY Police Farmingdale
Chief Gregory Austin - Rye Brook Village Police Department
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief Mark Henderson – Brighton Town Police Department
Chief (Retired) Charles Koenig – Retired, Ballston Spa Village Police Department
Sheriff Philip Povero - Ontario County Sheriff's Office
Mayor Robert Palmieri - City of Utica (*arrived at 10:40 am*)
Supervisor Edmond Theobald – Town of Manlius
Sheriff Barry Virts – Wayne County Sheriff's Office
Mr. Richard Wells – Police Conference New York
Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police
Commissioner James O'Neill - New York City Police Department
Deputy Thomas Marano – Orleans County Sheriff's Office
Sheriff Robert Maciol – Oneida County Sheriff's Office

OTHER MEETING PARTICIPANTS:

Colonel Stephen Smith – New York State Police (*Voting for Superintendent Beach*)
Chief James Secreto – New York City Police Department (*Voting for Commissioner O'Neill*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF

Michael C. Green, Executive Deputy Commissioner – DCJS
Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)

Johanna Sullivan, Director - OPS
Natasha Harvin, Esq., Counsel - Office of Legal Services
Todd Murray - Supervisor of Public Safety Programs – OPS
Hilary McGrath, Program Manager - OPS Accreditation Unit
Joyce Corsi – OPS Accreditation Unit
Michael McDonough - OPS Accreditation Unit
Ashley Onorati - OPS Accreditation Unit
Ogden Schultz – Audio/Visual, ITS

OTHER GUESTS

Mount Vernon City Police Department

Chief Ritchon Ziadie
Lieutenant Paul Nawrocki
Lieutenant Robert Scott
Lieutenant Anthony McEachin
Sergeant Gregory Addison
Officer Karen Buddenhagen

Sergeant Gary Lee, Guilderland Town Police Department (Assessor)

REPRESENTATIVES FROM APPLICANT AGENCIES

Binghamton City Police Department

Captain Larry Hendrickson*

Clarkstown Police Department

Town Supervisor George Hoehmann
Chief of Police Raymond McCullagh
Lieutenant Jeffrey Wanamaker
Sergeant JoAnne Fratianni*
Detective Robert McDonald
Detective Peter Walker
PO Frank Carbone
PO Aaron Gould

DeWitt Town Police Department

Captain John Anton
Ms. Maureen Buckland*

Dutchess County Sheriff's Office

Sheriff Adrian Anderson
Undersheriff Kirk Imperati
Chief Deputy Jason Mark
Captain John Watterson
Captain Gerry Lennon
Deputy Sheriff Mike Rahilly*

Huntington Bay Village Police Department

Chief Christopher Jack
Officer James Newman*

New Rochelle City Police Department

Captain Cosmo Costa
Lieutenant Edward Hayes*

Ontario County Sheriff's Office

Sheriff Philip Povero
Deputy William Gallagher*
Cindy Povero

Rensselaer City Police Department

Chief James Frankoski*

Stony Point Town Police Department

Town Supervisor James Monaghan
Chief Brian Moore
Lieutenant Daniel Hylas
Sergeant Gregory Becker*

Tioga County Sheriff's Office

Sheriff Gary Howard

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the April 2018 Meeting Minutes

Sheriff Povero made a motion to adopt the minutes of the April 2nd, 2018 council meeting. Supervisor Theobald seconded the motion. *Motion carried – 12 ayes, 0 nay*

5. Presentation of Certificates of Reaccreditation

Binghamton City Police Department – Chief Henderson made a motion to reaccredit the agency and Sergeant Dini seconded the motion. Captain Larry Hendrickson accepted the Certificate of Accreditation on behalf of the agency and accepted the John Kimball O'Neil Certificate of Achievement for his work as the program manager. *Motion carried – 12 ayes, 0 nay*

Clarkstown Town Police Department – Sergeant Dini made a motion to reaccredit the agency and Chief (Retired) Koenig seconded the motion. Chief Raymond McCullagh accepted the Certificate of Accreditation for the agency and Sergeant JoAnne Fratianni accepted the John Kimball O'Neil Certificate of Achievement as the program manager. *Motion carried – 12 ayes, 0 nay*

DeWitt Town Police Department – Supervisor Theobald made a motion to reaccredit the agency and Mr. Wells seconded the motion. Captain John Anton accepted the Certificate of Accreditation for the agency and Maureen Buckland accepted the John Kimball O'Neil Certificate of Achievement as the program manager. *Motion carried – 12 ayes, 0 nay*

Dutchess County Sheriff's Office – Sheriff Povero made a motion to reaccredit the agency and Sheriff Virts seconded the motion. Sheriff Adrian Anderson accepted the Certificate of Accreditation for the agency and Deputy Mike Rahilly was awarded the John Kimball O'Neil Certificate of Achievement as the program manager. *Motion carried – 12 ayes, 0 nay*

Erie County Sheriff's Office – Sheriff Povero made a motion to reaccredit the agency and Sheriff Virts seconded the motion. The agency was unable to send representatives. *Motion carried – 12 ayes, 0 nay*

Huntington Bay Village Police Department – Sergeant Dini made a motion to reaccredit the agency and Mr. Wells seconded the motion. Chief Christopher Jack accepted the Certificate of Accreditation for the agency and Officer James Newman was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

New Rochelle City Police Department – Chief Austin made a motion to reaccredit the agency and Chief Henderson seconded the motion. Captain Cosmo Costa accepted the Certificate of Accreditation for the agency and Lieutenant Edward Hayes was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

Ontario County Sheriff’s Office – Sheriff Virts made a motion to reaccredit the agency and Chief Henderson seconded the motion. Sheriff Philip Povero accepted the Certificate of Accreditation for the agency and Deputy William Gallagher was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 11 ayes, 0 nay, 1 abstention (Povero)

Rensselaer City Police Department – Mr. Wells made a motion to reaccredit the agency and Chief Henderson seconded the motion. Chief James Frankoski accepted the Certificate of Accreditation for the agency and was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

Stony Point Town Police Department – Sergeant Dini made a motion to reaccredit the agency and Supervisor Theobald seconded the motion. Chief Brian Moore accepted the Certificate of Accreditation for the agency and Sergeant Gregory Baker was awarded the John Kimball O’Neil Certificate of Achievement as the program manager.
Motion carried – 12 ayes, 0 nay

Tioga County Sheriff’s Office – Sheriff Povero made a motion to reaccredit the agency and Sheriff Virts seconded the motion. Sheriff Gary Howard accepted the Certificate of Accreditation for the agency and accepted the John Kimball O’Neil Certificate of Achievement for the program manager.
Motion carried – 12 ayes, 0 nay

At 10:40 am, Chief Fischer announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:50 pm. At this point, Mayor Robert Palmieri joined the meeting.

6. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the second quarter of 2018:

Amherst Town Police Department; Cheektowaga Town Police Department; East Hampton Town Police Department; East Rochester Village Police Department; Eastchester Town Police Department; Geneseo Village Police Department; Harrison Town Police Department; Haverstraw Town Police Department; Hudson City Police Department; Liverpool Village Police Department; Monroe Village Police Department; New Windsor Town Police Department; North Syracuse Police Department; Old Westbury Village Police Department; Quogue Village Police Department; Ramapo Town Police Department; Riverhead Town Police Department; Rye Brook Village Police Department; Shelter Island Town Police Department; Suffolk County Police Department; SUNY Police Albany; SUNY Police Alfred; SUNY Police Buffalo State College; SUNY Police Cobleskill; SUNY Police Oneonta; SUNY Police Potsdam; Ulster Town Police Department; Woodbury Town Police Department

Colonel Smith made a motion to accept the Annual Compliance Surveys received, and Mr. Wells seconded the motion.
Motion carried – 13 ayes, 0 nay

7. Approval of New Assessors

Applications were received from four individuals applying to be program assessors for the first time:

Sergeant JoAnne Fratianni, Clarkstown Town Police Department

Sergeant (Retired) Clifford Weeks, Woodbury Town Police Department
Sergeant Michael Joyce, Southampton Town Police Department
Mark Fetting (Retired), DCJS and Fulton County Sheriff's Office

Mr. Wells made a motion to accept the individuals listed as new assessors. Supervisor Theobald seconded the motion.
Motion carried – 13 ayes, 0 nay

8. Approval of Revision to Council Policy

Ms. McGrath recommended a revision to the council policy "Site Visits". She explained that the procedure for conducting site visits has become more robust since the practice first began in January 2015 and the proposed revisions would align the policy to the actual procedures used now by accreditation unit staff.

Supervisor Theobald made a motion to accept the revision to the council policy. Mr. Wells seconded the motion.
Motion carried – 13 ayes, 0 nay

INFORMATIONAL ITEMS

9. Mount Vernon Police Department Presentation

The Mount Vernon City Police Department presented to the council on the compliance issues that were uncovered during a September 2017 site visit and subsequent full self-assessment of the agency. The compliance issues were extensive and require council intervention if the agency was to be allowed to remain an accredited agency.

Chief Richton Ziadie and Officer Karen Buddenhagen, the agency program manager, outlined the various issues that they believe led to the agency's program falling into non-compliance. This included significant turnover in leadership and upper-management positions within the agency from 2015 through 2017. Since the discovery of the problems, the agency has committed itself to a full review of all polices, including revisions necessary to bring the agency into compliance with the standards. They submitted a corrective action plan to DCJS accreditation unit staff and have provided monthly status reports as to their progress. On May 30th, Accreditation Unit members Hilary McGrath and Mike McDonough spent an entire day on-site to review files, conduct interviews and make observations. The agency has made significant progress toward regaining full compliance with program standards.

The council agreed that the agency should be allowed to remain in the program and will draft a letter of their decision along with instruction to the assessment team who will conduct their next assessment (see "New Business" section of minutes). The agency's next assessment will be conducted as soon as reasonably possible to ensure that full compliance has been met.

10. Program Updates

Withdrawal of the Fulton City Police Department: Ms. McGrath informed the council that the Fulton City Police Department has opted to withdraw from the program due to maintenance issues within their program.

Assessor and Program Manager Training: Training has been held in Westchester County and Monroe Counties. So far, 40 people have attended the Assessor Training and 49 people have attended the Program Manager training. The unit plans to conduct two more program manager trainings in Oneonta and Albany and one more assessor training in Albany

Accrednet Meeting: Hilary and Ashley represented New York State at the annual Accrednet meeting May 16-18. Accrednet is a group of accreditation program administrators from 26 states and the International Association of College Law Enforcement Agencies. The group enhances our respective programs by sharing information about what each state is doing within their programs so that others may benefit from that information. Mrs. McGrath explained that there is no existing training for law enforcement accreditation program administrators – the Accrednet group is the only form of professional development for DCJS accreditation unit staff.

A sample of topics discussed at this year's meeting included medical marijuana (specifically if states have laws regarding police officers' use of medical marijuana if they are legitimately prescribed it); criteria for determining accrediting with conditions or enhanced monitoring; and program management. Philadelphia Police Commissioner Richard Ross addressed the group, as did Pennsylvania Attorney General Joshua Shapiro.

The group agreed at this year's meeting to become more formalized by adopting Bylaws, a Mission Statement and Vision Statement. A website will be developed. This is in the infancy stages; there are no dues and no commitment to be part of members of the group. It's simply a way to have more of a presence as an organized entity.

Accreditation Survey: Mrs. McGrath informed the Council that the unit is close to being able to release the accreditation survey that is being developed to obtain information that will provide guidance in the unit's efforts to further promote the program.

NEW BUSINESS

The Law Enforcement Agency Accreditation Council will issue a letter indicating it is fully aware of compliance issues during the current period of accreditation, the efforts that have been made to regain compliance, and direct that their decision to allow the Mount Vernon City Police Department to remain in the program be communicated to the future assessment team.

Mayor Palmieri made the motion to accept the proposed action, and Mr. Wells seconded it.

Motion carried – 13 ayes, 0 nay

ADJOURNMENT

There being no other business, Mayor Palmieri made a motion to adjourn the meeting. Supervisor Theobald seconded the motion, which was passed unanimously. The meeting was adjourned at 11:25 am.

The next meeting of the Law Enforcement Accreditation Council is on September 6, 2018 at 10:00 am in Room 118 of the Alfred E. Smith Office building.



Law Enforcement Agency Accreditation Council

**Minutes of the 116th Meeting held on September 6, 2018
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210**

1. Call to Order, Pledge of Allegiance

Division of Criminal Justice Services Executive Deputy Commissioner Michael Green called the 116th meeting of the council to order at 10:03 a.m. on September 6, 2018. After the Pledge of Allegiance, Commissioner Green asked for a moment of silence to honor the members of law enforcement and the armed services who have died since the December meeting.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Gregory Austin - Rye Brook Village Police Department
Superintendent George P. Beach, II – New York State Police
Sergeant Louis Dini – Suffolk County Police Department, PCNY
Chief (Retired) Charles Koenig – Retired, Ballston Spa Village Police Department
Sheriff Robert Maciol – Oneida County Sheriff's Office
Mayor Robert Palmieri - City of Utica
Sheriff Philip Povero - Ontario County Sheriff's Office
Sheriff Barry Virts – Wayne County Sheriff's Office
Mr. Richard Wells – Police Conference New York
Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Chief Marvin Fischer (Chairperson) – SUNY Police Farmingdale
Chief Mark Henderson – Brighton Town Police Department
Commissioner James O'Neill - New York City Police Department
Supervisor Edmond Theobald – Town of Manlius

OTHER MEETING PARTICIPANTS:

Chief James Secreto – New York City Police Department (*Voting for Commissioner O'Neill*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF

Michael C. Green, Executive Deputy Commissioner – DCJS
Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)
Johanna Sullivan, Director - OPS

Lisa Marie Coppolo, Esq., Counsel - Office of Legal Services
Todd Murray - Supervisor of Public Safety Programs – OPS
Hilary McGrath, Program Manager - OPS Accreditation Unit
Michael McDonough - OPS Accreditation Unit
Ashley Onorati - OPS Accreditation Unit

OTHER GUESTS

Lieutenant Colonel Robert Nuzzo – New York State Police
Cynthia Povero – Ontario County

REPRESENTATIVES FROM APPLICANT AGENCIES

Cicero Town Police Department

Town Supervisor Mark Venesky
Chief John Snell
*Sergeant Steven Amyot
Sergeant James Meyers

Mount Pleasant Town Police Department

Chief Paul Oliva

Niagara Falls City Police Department

Chief Bryan DalPorto
*Lieutenant Ronald Cirrito

Onondaga County Sheriff's Office

Undersheriff Jason Cassalia
Chief Police Deputy Joseph Ciciarelli
Lieutenant Crayg Dykes
Lieutenant Martin Ferguson
*Deputy Taryn Earl

Oswego City Police Department

Chief Tory DeCaire
*Lieutenant Craig Bateman
Lieutenant Charles Searor

Southampton Town Police Department

Captain Lawrence Schurek
*Sergeant Michael Joyce

Southampton Village Police Department

Chief Thomas Cummings
*Lieutenant Suzanne Hurteau
Lieutenant Chris Wetter
Detective Kim McMahon

West Seneca Town Police Department

Chief Daniel Denz
Captain Edward Baker

Yonkers City Police Department

Captain Patrick Rooney
*Lieutenant Joseph Recine

*Denotes Agency Program Manager in Attendance

ACTION ITEMS

4. Approval of the June 2018 Meeting Minutes

Sheriff Maciol made a motion to adopt the minutes of the June 7th, 2018 council meeting. Superintendent Beach seconded the motion. *Motion carried – 11 ayes, 0 nay*

5. Approval of Applications for Reaccreditation

Cicero Town Police Department – Chief Austin made a motion to reaccredit the agency, and Superintendent Beach seconded the motion. *Motion carried – 11 ayes, 0 nay*

Mount Pleasant Town Police Department – Sheriff Povero made a motion to reaccredit the agency and Mr. Wells seconded the motion. *Motion carried – 11 ayes, 0 nay*

Niagara Falls City Police Department – Mr. Wells made a motion to reaccredit the agency, and Mayor Palmieri seconded the motion. *Motion carried – 11 ayes, 0 nay*

Onondaga County Sheriff's Office – Sheriff Povero made a motion to reaccredit the agency, and Superintendent Beach seconded the motion. *Motion carried – 11 ayes, 0 nay*

Oswego City Police Department – Mayor Palmieri made a motion to reaccredit the agency and Mr. Wells seconded the motion. *Motion carried – 11 ayes, 0 nay*

Rye City Police Department – Sheriff Povero made a motion to reaccredit the agency, and Chief Austin seconded the motion. *Motion carried – 11 ayes, 0 nay*

Southampton Town Police Department – Superintendent Beach made a motion to reaccredit the agency, and Sergeant Dini seconded the motion. *Motion carried – 11 ayes, 0 nay*

Southampton Village Police Department – Mr. Wells made a motion to reaccredit the agency, and Sergeant Dini seconded the motion. *Motion carried – 11 ayes, 0 nay*

Tonawanda Town Police Department – Mr. Wells made a motion to reaccredit the agency, and Mayor Palmieri seconded the motion. *Motion carried – 11 ayes, 0 nay*

West Seneca Town Police Department – Sheriff Virts made a motion to reaccredit the agency, and Mr. Worden seconded the motion. *Motion carried – 11 ayes, 0 nay*

Yonkers City Police Department – Superintendent Beach made a motion to reaccredit the agency, and Mr. Wells seconded the motion. *Motion carried – 11 ayes, 0 nay*

6. Presentation of Certificates of Reaccreditation

Cicero Town Police Department – Chief John Snell accepted the Certificate of Accreditation, and the John Kimball O'Neil Certificate of Achievement was awarded to Sergeant Steven Amyot as the program manager.

Mount Pleasant Town Police Department – Chief Paul Oliva accepted the Certificate of Accreditation and the John Kimball O'Neil Certificate of Achievement on behalf of the program manager, Lieutenant Sean Forde.

Niagara Falls City Police Department – Chief Bryan DalPorto accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement was awarded to Lieutenant Ronald Cirrito as the program manager.

Onondaga County Sheriff’s Office – Undersheriff Jason Cassalia accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement was awarded to Deputy Taryn Earl as the program manager.

Oswego City Police Department – Chief Tory DeCaire accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement was awarded to Lieutenant Craig Bateman as the program manager.

Rye City Police Department – The department was unable to send representatives to the meeting.

Southampton Town Police Department – Captain Lawrence Schurek accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement was awarded to Sergeant Michael Joyce as the program manager.

Southampton Village Police Department – Chief Thomas Cummings accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement was awarded to Lieutenant Suzanne Hurteau as the program manager.

Tonawanda Town Police Department – the department was unable to send representatives to the meeting.

West Seneca Town Police Department – Chief Daniel Denz accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement on behalf of the program manager, Assistant Chief Michael Boehringer.

Yonkers City Police Department – Captain Patrick Rooney accepted the Certificate of Accreditation, and the John Kimball O’Neil Certificate of Achievement was awarded to Lieutenant Joseph Recine as the program manager.

At 10:35 am, Commissioner Green announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:45 am.

7. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the second quarter of 2018:

Beacon City Police Department; Bedford Town Police Department; Bethlehem Town Police Department; Brighton Town Police Department; Broome County Sheriff’s Office; Centre Island Village Police Department; Chautauqua County Sheriff’s Office; Columbia County Sheriff’s Office; Cornwall Town Police Department; Guilderland Town Police Department; Johnson City Village Police Department; Lancaster Town Police Department, Manlius Town Police Department; Ogden Town Police Department; Ossining Village Police Department; Oswego County Sheriff’s Office; Peekskill City Police Department; Scarsdale Village Police Department; Seneca Falls Town Police Department; Suffolk County Sheriff’s Office; Tuckahoe Village Police Department; Utica City Police Department; Warren County Sheriff’s Office; Waterford Town & Village Police Department; Yorktown Town Police Department

Mayor Palmieri made a motion to accept the Annual Compliance Surveys received, and Sergeant Dini seconded the motion. *Motion carried – 11 ayes, 0 nay*

8. Approval of New Assessor

Applications were received from one individual applying to be a program assessor for the first time:

Lieutenant (Retired) James Picchi – Geneva Police Department

Hilary McGrath noted that all applications for assessor are vetted for qualifications prior to be presented to the Council. If an applicant is not eligible, their name is not put before the Council.

Sheriff Povero made a motion to accept the individual listed as a new assessor. Sheriff Virts seconded the motion.
Motion carried – 11 ayes, 0 nay

9. Agency Request for a Waiver

Ms. McGrath noted that the Centre Island Village Police Department had indicated they were out of compliance with Standard 13.1, Performance Evaluation System and were requesting that the standard be officially waived by the Council for their agency.

The Council did not act to vote on the waiver since there was not a 2/3 majority present, but the Council members present indicated that they would not be in favor of issuing a waiver for this standard.

There was discussion among council members regarding the agency's non-compliance and how a collective bargaining agreement would affect their need to comply with the standard. Mrs. McGrath explained that agencies are not expected to meet this standard if there is a written collective bargaining agreement in place that prohibits the use of performance evaluations, but that an informal prohibition was not enough to satisfy that requirement.

The Council decided that they would send the chief of the department a letter indicating that the agency would be required to provide to the council either: proof that performance evaluations could not be conducted due to a collective bargaining agreement; or a performance evaluation instrument that will be used to immediately begin conducting performance evaluations on members of the department. The Council agreed that the matter would be re-visited at the December council meeting.

Superintendent Beach made a motion that the Council would send a letter to the Centre Island Police Department outlining what would be required for them to come into compliance with Standard 13.1 by the December meeting. Chief Austin seconded the motion.
Motion carried – 11 ayes, 0 nay

INFORMATIONAL ITEMS

10. Program Updates

Assessor and Program Manager Training: One final Program Manager Training is being held in Albany on September 27th and one final Assessor training is being held in Albany on September 28th, totaling 4 program manager trainings and three assessor trainings held this year. The trainings have been extremely well attended and well received since Mike McDonough, a member of the DCJS Accreditation Unit, began providing the training. Having the training provided by staff allows us to focus on the areas we have found to be problematic and has given the Accreditation Unit the flexibility to provide the courses more often.

Accreditation Survey: Mrs. McGrath informed the Council that the accreditation survey developed to obtain information that will provide guidance in the unit's efforts to further promote the program was released and will be closed soon. So far, almost 200 responses have been submitted. The DCJS Office of Justice Research and Performance will be compiling the responses into useful information.

2018 NYSSA Law Enforcement Supervisor's Training Conference Presentation – Hilary McGrath and Michael McDonough will be providing a half hour presentation on the Accreditation Program at the conference on September 12th. This presentation is part of the 2018 goal of enhancing awareness of the program.

2019 Meeting Dates – the following dates were offered as informational. The 2019 meeting dates will be voted on at the December meeting.

March 6
June 5
September 4
December 4

Council Members – Mrs. McGrath noted that joint Sheriff's Association/Deputy Sheriff's Association seat was now vacant due to a resignation, leaving three seats currently vacant on the Council. A new list will be provided to Council members. There was further discussion about the process used for filling and renewing council member seats. Mrs. McGrath indicated that DCJS staff work diligently to stay current with nominations, but it is a complex process that involves getting nominations from the nominating entities and then getting approval from the Governor's office. Executive Deputy Commissioner Green assured council members that those whose terms

have expired are considered in "holdover status" and continue to be full and active members of the council until they are reappointed or replaced.

NEW BUSINESS

None

ADJOURNMENT

There being no other business, Mr. Wells made a motion to adjourn the meeting. Superintendent Beach seconded the motion, which was passed unanimously. The meeting was adjourned at 11:10 am.

The next meeting of the Law Enforcement Accreditation Council is on December 13, 2018 at 10:00 am in Room 118 of the Alfred E. Smith Office building.



Law Enforcement Agency Accreditation Council

Minutes of the 117th Meeting held on December 13, 2018
Alfred E. Smith Office Building, Room 118
80 South Swan Street, Albany, NY 12210

1. Call to Order, Pledge of Allegiance

Division of Criminal Justice Services Executive Deputy Commissioner Michael Green called the 117th meeting of the council to order at 10:07 a.m. on December 13, 2018. After the Pledge of Allegiance, Commissioner Green asked for a moment of silence to honor the members of law enforcement and the armed services who have died in the line of duty.

2. Roll Call

COUNCIL MEMBERS PRESENT:

Chief Gregory Austin - Rye Brook Village Police Department

Chief Mark Henderson – Brighton Town Police Department

Sheriff Robert Maciol – Oneida County Sheriff's Office

Mayor Robert Palmieri - City of Utica

Sheriff Philip Povero - Ontario County Sheriff's Office

Supervisor Edmond Theobald – Town of Manlius

Mr. Richard Wells – Police Conference New York

Robert E. Worden, Ph.D. – University at Albany

COUNCIL MEMBERS ABSENT:

Superintendent George P. Beach, II – New York State Police

Sergeant Louis Dini – Suffolk County Police Department, PCNY

Chief (Retired) Charles Koenig – Retired, Ballston Spa Village Police Department

Commissioner James O'Neill - New York City Police Department

Sheriff Barry Virts – Wayne County Sheriff's Office

OTHER MEETING PARTICIPANTS:

Colonel Steven Smith – New York State Police (*Voting for Superintendent Beach*)

3. Introductions

DIVISION OF CRIMINAL JUSTICE SERVICES STAFF

Michael C. Green, Executive Deputy Commissioner – DCJS

Michael Wood, Deputy Commissioner - Office of Public Safety (OPS)

Johanna Sullivan, Director - OPS

Todd Murray - Supervisor of Public Safety Programs – OPS

Hilary McGrath, Program Manager - OPS Accreditation Unit
Michael McDonough - OPS Accreditation Unit
Ashley Onorati - OPS Accreditation Unit
Joyce Corsi – OPS Accreditation Unit

OTHER GUESTS

Major Joseph Keane – New York State Police
Commissioner Paul Berger - SUNY Police Administration
Executive Director Peter Kehoe – NYS Sheriff's Association
Chief (Retired) Marvin Fischer – SUNY Police Farmingdale

REPRESENTATIVES FROM APPLICANT AGENCIES

Cattaraugus County Sheriff's Office

Captain Shawn Gregory
*Deputy Christa Heckathorn
Deputy Kenneth Rice

Montgomery County Sheriff's Office

Sheriff Michael J. Amato
*Undersheriff Robert A. Thomas, III

Rome City Police Department

No Attendees (Weather related)

Saratoga County Sheriff's Office

Sheriff Michael Zurlo
Undersheriff Richard Castle
Chief Glenn Sheehy
*Captain Michael Bortell
Deputy Robin Jasmin
Deputy Andrew Gravelle

Saugerties Town Police Department

Chief Joseph Sinagra
*Captain Stephen W. Filak, Sr.
Lieutenant Kenneth J. Swart, Jr.
Detective Sergeant Paul N. Gambino
*Sergeant Derek S. Fallon
Sergeant Bret S. Rell
Town Supervisor Fred Costello

SUNY Police Brockport

Chief Daniel Vasile
*Lieutenant John Armitage
*Lieutenant Dennis Price
Officer Ryan Kelly
Ms. Tiffany Jewell
Ms. Dody Ballard

Watertown City Police Department

Chief Charles Donoghue

*Denotes Agency Program Manager in Attendance

4. Certificates of Appreciation

Executive Deputy Commissioner Green

Chief Marvin Fischer, Law Enforcement Accreditation Council Member and Chairperson

Sheriff Philip Povero, Law Enforcement Accreditation Council Member

ACTION ITEMS

5. Approval of the September 2018 Meeting Minutes

Mr. Wells made a motion to adopt the minutes of the September 6th, 2018 council meeting. Chief Austin seconded the motion. *Motion carried – 9 ayes, 0 nay*

6. Approval of Applications for Accreditation

Montgomery County Sheriff's Office – Sheriff Povero made a motion to accredit the agency, and Sheriff Maciol seconded the motion. *Motion carried – 9 ayes, 0 nay*

SUNY Police Brockport – Chief Henderson made a motion to accredit the agency, and Supervisor Theobald seconded the motion. *Motion carried – 9 ayes, 0 nay*

7. Approval of Applications for Reaccreditation

Cattaraugus County Sheriff's Office – Sheriff Maciol made a motion to reaccredit the agency, and Sheriff Povero seconded the motion. *Motion carried – 9 ayes, 0 nay*

Rome City Police Department – Mayor Palmieri made a motion to reaccredit the agency and Mr. Wells seconded the motion. *Motion carried – 9 ayes, 0 nay*

Saratoga County Sheriff's Office – Supervisor Theobald made a motion to reaccredit the agency, and Sheriff Povero seconded the motion. *Motion carried – 9 ayes, 0 nay*

Saugerties Town Police Department – Chief Austin made a motion to reaccredit the agency, and Chief Henderson seconded the motion. *Motion carried – 9 ayes, 0 nay*

Watertown City Police Department – Mayor Palmieri made a motion to reaccredit the agency and Chief Henderson seconded the motion. *Motion carried – 9 ayes, 0 nay*

8. Presentation of Certificates of Reaccreditation

Montgomery County Sheriff's Office – Sheriff Michael Amato accepted the Certificate of Accreditation, and the John Kimball O'Neil Certificate of Achievement was awarded to Undersheriff Robert A. Thomas, III as the program manager.

SUNY Police Brockport – Chief Daniel Vasile accepted the Certificate of Accreditation and the John Kimball O'Neil Certificate of Achievement was presented to Lieutenant John Armitage and Lieutenant Dennis Price.

Cattaraugus County Sheriff's Office – Captain Shawn Gregory accepted the Certificate of Accreditation, and the John Kimball O'Neil Certificate of Achievement was awarded to Deputy Christa Heckathorn as the program manager.

Rome City Police Department – The agency was unable to send representatives.

Saratoga County Sheriff's Office – Sheriff Michael Zurlo accepted the Certificate of Accreditation, and the John Kimball O'Neil Certificate of Achievement was awarded to Captain Michael Bortell as the program manager.

Saugerties Town Police Department – Chief Joseph Sinagra accepted the Certificate of Accreditation, and the John Kimball O'Neil Certificate of Achievement was awarded to Captain Stephen W. Filak, Sr. and Sergeant Derek S. Fallon.

Watertown City Police Department – Chief Charles Donoghue accepted the Certificate of Accreditation, and the John Kimball O'Neil Certificate of Achievement on behalf of the program manager, Detective Cristin O'Brien.

At 10:40 am, Commissioner Green announced that there would be a break in the meeting so visitors would have an opportunity to excuse themselves if necessary.

The meeting reconvened at 10:50 am.

9. Approval of Annual Compliance Surveys

The following reports were submitted for approval for the second quarter of 2018:

Albany City Police Department; Brockport Village Police Department; Canton Village Police Department; Chenango County Sheriff's Office; Colonie Town Police Department; Cortland City Police Department; East Greenbush Town Police Department; Elmira City Police Department; Endicott Village Police Department; Evans Town Police Department; Fairport Village Police Department; Geddes Town Police Department; Genesee County Sheriff's Office; Gloversville City Police Department; Harriman Village Police Department; Irondequoit Town Police Department; Kingston City Police Department; Livingston County Sheriff's Office; Middletown City Police Department; North Castle Town Police Department; North Greenbush Town Police Department; Oneida County Sheriff's Office; Oneonta City Police Department; Orange County Sheriff's Office; Rotterdam Town Police Department; Suffern Village Police Department; SUNY Police Buffalo; SUNY Police Stony Brook; Syracuse City Police Department; Tonawanda City Police Department; Troy City Police Department; Ulster County Sheriff's Office; Vestal Town Police Department; Westchester County Department of Public Safety; Yates County Sheriff's Office

Mrs. McGrath noted that the Wayne County Sheriff's Office was also due to report, but the Accreditation Unit staff inadvertently left them off the notification. They will be submitting their 2018 report for the 1st quarter of 2019 and will be back on track to report again in the 4th quarter of 2019.

Mr. Wells made a motion to accept the Annual Compliance Surveys received, and Doctor Worden seconded the motion.

Motion carried – 9 ayes, 0 nay

10. Approval of New Assessors

Applications were received from three individuals applying to be a program assessor for the first time:

Officer James Condo - East Greenbush Town Police Department
Sergeant Donald Feldman – Canadaigua City Police Department
Lieutenant Martin Ferguson – Onondaga County Sheriff's Office

Hilary McGrath noted that all applications for assessors are vetted for qualifications prior to be presented to the Council. If an applicant is not eligible, their name is not put before the Council. All three applicants are qualified and have attended the assessor training.

Sheriff Povero made a motion to accept the individual listed as a new assessor. Sheriff Maciol seconded the motion.

Motion carried – 9 ayes, 0 nay

11. Approval Changes to Part 6035

The Executive Law was recently amended to add an additional section under CPL §1.20 subsection 34. to allow for "(u) Persons appointed as Indian police officers pursuant to section one hundred fourteen of the Indian law" to be eligible for the accreditation program. Part 6035 requires changes to align with the amended Executive Law.

Chief Henderson made a motion to accept the changes to Part 6035, and Supervisor Theobald seconded the motion.
Motion carried – 9 ayes, 0 nay

12. Approval of Changes to Standard 64.1

A proposal was made to revise standard 64.1, Prisoner Transport and Safety, to require that agencies not only have procedures for transporting/handling sick, injured and impaired prisoners, but that they obtain medical attention for anyone in custody that is exhibiting or complaining of symptoms that have the potential to be life threatening.

Colonel Smith made a motion that language to the effect of "as soon as reasonably possible" be added to the proposed revision. Chief Henderson seconded that motion.
Motion carried – 9 ayes, 0 nay

Supervisor Theobald made a motion to accept the revisions with the additional language added in the previous motion. Colonel Smith seconded the motion to approve.
Motion carried – 9 ayes, 0 nay

13. Approval of 2019 Meeting Dates

The Law Enforcement Accreditation Council meeting dates proposed for 2019 are:

March 7
June 6
September 5
December 5

Sheriff Maciol made a motion to accept the 2019 meeting dates, and Mr. Wells seconded the motion.
Motion carried – 9 ayes, 0 nay

INFORMATIONAL ITEMS

14. Program Updates

Council Members – Mrs. McGrath noted that DCJS staff continues to work diligently to get nominations for all open council seats.

Centre Island Police Department Site Visit – Mike McDonough explained that he and Ashley Onorati conducted an "enhanced" site visit to the Centre Island Police Department to ensure that their compliance issues were not more widespread than the non-compliance with Standard 13.1, Performance Evaluation System. He was pleased to report that the Centre Island Police Department's program appears to be in very good shape. They are fully compliant with the 25 standards that were reviewed and their files were up-to-date and complete. The agency has since provided DCJS with a copy of the performance evaluation tool they plan to use going forward, and they will begin conducting performance evaluations in 2019 for the 2018 work year. Nothing more needs to be done at this point.

NEW BUSINESS

Chief Henderson explained that he sits on an advisory board for NYMIR (New York Municipal Insurance Reciprocal) and that he is working with them to explore financial benefits to becoming accredited. He will update the Council as he receives more information.

ADJOURNMENT

There being no other business, Sheriff Povero made a motion to adjourn the meeting. Chief Austin seconded the motion, which was passed unanimously. The meeting was adjourned at 11:15 am.

The next meeting of the Law Enforcement Accreditation Council is on March 7, 2019 at 10:00 am in Room 118 of the Alfred E. Smith Office building.