



August 11, 2017

**Empire State Development Corporation (ESDC)
633 3rd Avenue
37th Floor
New York, NY**

9:30 AM – 10:23 AM

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Dwight Adams, Ph.D.
Allison Eastman, Ph.D.
Kenneth Kidd, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

Gina Bianchi
Brian Gestring
Shelley Palmer
Jackalynne Vimislik

Other Attendees:

Constance Dinkel – Suffolk County Crime Laboratory
Joseph Galdi – Suffolk County Crime Laboratory
Russell Gettig – NYSP Crime Laboratory
George Howard – NYS ITS
Nicole Hurbanek – NYSP Crime Laboratory
Melissa Huyck - NYPD
Fred James – NYS ITS
Zachary Mason – Manhattan District Attorney's Office
Eric Rosenbaum – Office of the Queens County District Attorney
Meredith Rosenberg – New York City Office of the Chief Medical Examiner
Diane Shkoditch – Suffolk County Crime Laboratory
Raymond Valerio – Bronx County Office of the District Attorney
Ray Wickenheiser – NYSP Crime Laboratory

*Approximate
video times*

Chairman Adams opened the meeting and noted there was a quorum, with Dr. Eastman, Kidd, and Sozer present. A motion to approve the August 11, 2017 meeting agenda was made by Dr. Kidd, seconded by Dr. Sozer and approved unanimously.

00:00:00 –
00:00:40

The Subcommittee then reviewed the minutes from the May 19, 2017 meeting. A motion to approve the minutes was made by Dr. Sozer, seconded by Dr. Eastman and approved unanimously.

00:00:40 –
00:01:09

The Subcommittee reviewed items for the Accreditation and Laboratory Updates from the Erie County Central Police Services Laboratory, and the New York State Police Crime Laboratory. Members of each laboratory were available by phone or in person for comment.

00:01:09 –
00:06:00

The Subcommittee then moved onto Old Business and were provided a verbal update on the New York State partial match program.

00:06:00 –
00:06:51

Under New Business, the Subcommittee reviewed a summary submitted by the Biology Technical Working Group (BioTWG) regarding the handling of amplification lab ware. Dr. Kidd requested an update from the BioTWG on massively parallel sequencing in New York State for the November meeting of the Subcommittee.

00:06:51 –
00:09:59

Next, the Subcommittee reviewed laboratory disclosures from the New York State Police Crime Laboratory and the Suffolk County Crime Laboratory.

00:09:59 –
00:16:45

The Chair then requested a motion to enter Executive Session. The motion was made by Dr. Sozer, seconded by Dr. Kidd and approved unanimously. No action was taken during Executive Session.

00:16:45 –
00:17:21

A motion to adjourn was made by Dr. Kidd, seconded by Dr. Eastman and approved unanimously.

00:17:21 –
00:18:13**Note:**

Video of the meeting is available upon request.