



November 2, 2018

**Empire State Development Corporation (ESDC)
633 3rd Avenue
37th Floor
New York, NY
9:36 AM -11:59 AM**

DRAFT MEETING MINUTES

DNA Subcommittee Members in Attendance:

Dwight Adams, Ph.D.
Frederick Bieber, Ph.D.
Allison Eastman, Ph.D.
Katherine Gettings, Ph.D.
Kenneth Kidd, Ph.D.
Amanda Sozer, Ph.D.

DCJS Staff in Attendance:

John Czajka
Jill Dooley
Mike Green (via video/teleconference from Rochester)
Brett Knowles
Cathryn Levine
Shelley Palmer
Jackalynne Vimislik

Other Attendees:

Robert Barrows – New York City Police Department
Pasquale Buffolino – Nassau County Medical Examiner's Office
Karen Dooling – Nassau County Medical Examiner's Office
Hon. William Fitzpatrick – Onondaga County District Attorney's Office
Russell Gettig – New York State Police Crime Laboratory
Susan Horan – Kings County District Attorney's Office
George Howard – NYS ITS
Emanuel Katranakis - New York City Police Department
Timothy Kupferschmid – OCME
Thomas Leach – New York State Police Crime Laboratory
Julie Pizziketti – New York State Police Crime Laboratory
Maria Power - New York City Police Department

Eric Rosenbaum – Queens County District Attorney’s Office
Meredith Rosenberg – OCME
Raymond Valerio – Bronx County District Attorney’s Office
Anne Walsh – Department of Health
Ray Wickenheiser – New York State Police Crime Laboratory
Jason Wilcox - New York City Police Department

<p>Chairman Adams opened the meeting and noted there was a quorum, with Drs. Bieber, Eastman, Gettings, Kidd, and Sozer present. A motion to approve the November 2, 2018 meeting agenda was made by Dr. Bieber, seconded by Dr. Eastman and approved unanimously.</p>	<p><i>Approximate video times</i> 00:00:00 – 00:00:52</p>
<p>The Chair then requested a motion to approve the minutes of the August 3, 2018 DNA Subcommittee meeting. A motion to approve the minutes was made by Dr. Gettings, seconded by Dr. Eastman, and approved unanimously. The Chair then requested a motion to approve the minutes of the May 11, 2018 DNA Subcommittee meeting. The motion was made by Dr. Sozer, seconded by Dr. Eastman, and approved with four votes to approve the minutes (Drs. Adams, Eastman, Kidd, and Sozer) and two abstentions (Drs. Bieber and Gettings).</p>	<p>00:00:52 – 00:02:20</p>
<p>The first item concerning accreditation was related to the reaccreditation of Erie County Central Police Services. The subcommittee reviewed documents related to the reaccreditation of the laboratory. Dr. Sozer made a motion to issue a binding recommendation to the Commission on Forensic Science to renew the laboratory’s New York State accreditation in the discipline of Biology for the period concurrent with their ANAB accreditation. Dr. Kidd seconded the motion and it was unanimously approved.</p>	<p>00:02:20 – 00:09:37</p>
<p>The subcommittee also reviewed updates from the Nassau County Division of Forensic Services, New York City OCME Department of Forensic Biology, Onondaga County Center for Forensic Sciences, Suffolk County Crime Laboratory, and the Westchester County Division of Forensic Science.</p>	<p>00:09:37 – 00:38:33</p>
<p>The Chair then moved to Old Business. A verbal update was provided on both the partial match and familial search programs. The subcommittee members moved on to new technology which included a presentation by Dr. Anne Walsh from the Department of Health, followed by a discussion on next generation sequencing.</p>	<p>00:38:33 – 01:14:10 (38:33 – 74:10)</p>
<p>Under New Business, the subcommittee reviewed a memorandum from the New York City Police Department concerning Rapid DNA and a lengthy discussion ensued. Also reviewed was a memorandum summarizing the 2018 DNA Databank security audits.</p>	<p>01:14:10 – 02:02:20 (74:10 – 122:20)</p>
<p>The subcommittee then reviewed laboratory disclosures from the New York State Police, Suffolk County Crime Laboratory, and Westchester County Division of Forensic Science.</p>	<p>02:02:20 – 02:06:40 (122:20 – 126:40)</p>

The Chair then requested a motion to enter Executive Session to discuss matters relating to a current investigation or matters that may lead to the appointment, promotion, demotion, discipline, or suspension of a particular person. Dr. Gettings made the motion, which was seconded by Dr. Sozer, and approved unanimously.

*Approximate
video times*

02:06:40 –
02:08:35
(126:40 –
128:35)

The subcommittee returned to open session and the Chair indicated that no action was taken during Executive Session. The Chair stated that the next meeting of the subcommittee will be February 1, 2019.

2:08:35 –
2:08:51
(128:35 –
128:51)

A motion to adjourn was made by Dr. Gettings, seconded by Dr. Eastman, and approved unanimously.

2:08:51 –
02:09:11
(128:51 –
129:11)

Note:

Video of the meeting is available upon request.

Approximate video times in parenthesis reflect the streaming video. Times not in parenthesis reflect the video file played using software such as Windows Media Player.