



## Confidentiality of Information Training Course

The New York State Division of Criminal Justice Services (DCJS) is obligated to carefully and strictly protect the rights to privacy of all persons about whom the Division maintains information. Criminal histories and other documents in the Division's files, or contained within the Division's premises, are confidential information. It is violation of DCJS policy for an eJusticeNY Integrated Justice Portal (IJ Portal) user to either disclose confidential information contrary to the provisions of the Use and Dissemination Agreement or use information to further personal interests.

I have viewed the DCJS Confidentiality of Information Training Course. If I have any questions regarding this training, the Division's underlying policies, or my responsibilities concerning confidential information maintained by the Division, I will consult my agency Terminal Access Coordinator (TAC.)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Agency/Bureau/Unit)

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(Proof of viewing code)

\_\_\_\_\_  
(Date)