

New York State Division of Criminal Justice Services  
**LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM**

**IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, A DCJS-3301 MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ALL APPLICABLE BUDGET MODIFICATION REQUESTS, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.**

**Grantee (Contractor) Information:**

1. Name: Erie County District Attorney's Office		Address: 25 Delaware Avenue, Buffalo, NY 14202	
Contact Person/Title: Amy Hughes		Telephone Number: 716-858-2461	
2. Contract Number: C444022	Project Number: CR14-1004-D00	3. DUNS Number: 133337688	
4. Project/RFP Title: CARP		5. Project Location (Municipality/County/Region): Erie County	
6. Contract Amount: \$400,000	7. Grantee Discretionary NPS Amount: 0	8. Contract Award Period: 01/01/14-12/31/14	
9. Description of Goods/Services/Supplies Provided:			

10. MWBE Subcontractor/Supplier Name and Address	11. NYS ESD Vendor ID Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
16. Discretionary NPS Amount:			17. Total MWBE Goals:				
			18. Total MWBE Percentages:		0%	0%	

**NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.**

20. Contractor Certification: Amy Hughes  My firm proposes to use the MWBEs listed above.

21.  I certify that to the best of my knowledge, the information provided herein is complete and accurate. Date: 3/7/14

**FOR DCJS USE ONLY**

MWBE Firms: <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending <input type="checkbox"/> Unknown	Reviewer Comments: _____
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OPDF Contract Representative: Steven F. Roth      Review Date: 3/28/14