New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: Erie Co. Medical Examiner's Office	**Address:** 501 Kensington Ave, Buffalo, NY 14214	
Contact Person/Title: Robert J. Osiewicz, PhD, Laboratory Director		**Telephone Number:** 716-961-75S1
2. Contract Number:	**Project Number:** AL13-1005-E00	**3. DUNS Number:** 152026899
4. Project/RFP Title: Aid to Localities	**5. Project Location (Municipality/County/Region):** Erie	
6. Contract Amount: $90,000	**7.Grantee Discretionary NPS Amount: $0**	**8. Contract Award Period:** 7/1/2013-6/30/2014
9. Description of Goods/Services/Supplies Provided: Forensic Toxicology Laboratory Services		

10. MWBE Subcontractor/Supplier Name and Address	11. NYS MWBE Certified Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	
None						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
16. Discretionary NPS Amount:		17. Total MWBE Goals:					
		18. Total MWBE Percentages:					

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Signature/Agreement: Robert J. Osiewicz	☐ My firm proposes to use the
Printed Name: Robert J. Osiewicz, PhD	**Date:** 6/6/2013

MWBE Firms: ☐ NYS Certified ☐ Certification Pending ☐ Unknown	**Reviewer Comments:**
OPDF Contract Manager: Donna Palombo	**Review Date:** 9/10/13