

**New York State Division of Criminal Justice Services
LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM**

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM (DCJS -3301) MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: Richmond County District Attorney Address: 130 Stuyvesant Place, Staten Island, New York 10301

Contact Person/Title: Elizabeth Dalton, Director of Human Resources Telephone Number: 718-556-7170

2. Contract Number: C138007 Project Number: DT13-1005-D00 3. DUNS Number: 829643852

4. Project/RFP Title: Drug Treatment Diversion Program (DTDP) 5. Project Location (Municipality/County/Region): Richmond County

6. Contract Amount: \$55,600.00 7. Grantee Discretionary NPS Amount: none \$0 8. Contract Award Period: 07/01/2013 to 06/30/2014

9. Description of Goods/Services/Supplies Provided: DTDP funded services: program offers defendants residential or non-residential drug treatment as an alternative to prison

10. MWBE Subcontractor/Supplier Name and Address	11. NYS MWBE Certified Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending	<input type="checkbox"/>
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16. Discretionary NPS Amount:		17. Total MWBE Goals:					
		18. Total MWBE Percentages:					

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Certification: Elizabeth Dalton My firm proposes to use the MWBEs listed above.

21. I certify that to the best of my knowledge, the information provided herein is complete and accurate. Date: July 26, 2013

FOR DCJS USE ONLY

MWBE Firms: NYS Certified Certification Pending Unknown

Reviewer Comments: _____

OPDF Contract Manager: Steve F. Roth Review Date: 10/01/2013