New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: New York City
Address: 520 First Avenue New York, NY 10016

Contact Person/Title: Deirdre Snyder, Budget Director
Telephone Number: 212-323-1737

2. Contract Number: TBD
Project Number: AL13-1018-E00
3. DUNS Number: 140135505

4. Project/RFP Title: Aid to Crime Laboratories (Toxicology)
5. Project Location (Municipality/County/Region): New York City

6. Contract Amount: $90,000
7. Grantee Discretionary NPS Amount: $0
8. Contract Award Period: 07/01/2013-06/30/2014

9. Description of Goods/Services/Supplies Provided: Laboratory Supplies, Travel and Accreditation Costs

10. MWBE Subcontractor/Supplier Name and Address	11. NYS MWBE Certified Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification	☐
16. Discretionary NPS Amount:		17. Total MWBE Goals:					
		18. Total MWBE Percentages:					

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Signature/Agreement: [signature]

☐ My firm proposes to use the MWBEs listed above.

Printed Name: Barbara Butcher, Chief of Staff
Date: 07/16/13

FOR DCJS USE ONLY

MWBE Firms:
☐ NYS Certified ☐ Certification Pending ☐ Unknown

Reviewer Comments:

OPDF Contract Manager:
Review Date: