DCJS-3301 (Revision 3/2013)

New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: Adaptive Design Association Inc
Address: 313 West 36th Street
Contact Person/Title: Antoinette LaSorsa Managing Director
Telephone Number: 212-904-1200
2. Contract Number: TS23782
Project Number: AI13-1016-E00
3. DUNS Number: 136362261
4. Project/RFP Title: Alternatives To Incarceration Program (Work Readiness)
5. Project Location (Municipality/County/Region): New York City
6. Contract Amount: 40,600
7. Grantee Discretionary NPS Amount: 0
8. Contract Award Period: 10/01/13-09/30/14
9. Description of Goods/Services/Supplies Provided:

10. MWBE Subcontractor/Supplier Name and Address	11. NYS MWBE Certified Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification	☐
16. Discretionary NPS Amount:	0	17. Total MWBE Goals:					
		18. Total MWBE Percentages:					

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Signature/Agreement: Antoinette LaSorsa

☑ My firm proposes to use the MWBEs listed above.

Printed Name: Antoinette LaSorasa

Date:

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MWBE Firms:
☐ NYS Certified ☐ Certification Pending ☐ Unknown

Reviewer Comments:

OPDF Contract Manager: Benjamin Lazarus

Review Date: 11/18/13

New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE EQUAL EMPLOYMENT OPPORTUNITY STAFFING PLAN

IMPORTANT: A LOCAL ASSISTANCE MWBE EEO STAFFING PLAN MUST BE SUBMITTED WITH BID OR PROPOSAL. A REVISED LOCAL ASSISTANCE MWBE EEO STAFFING PLAN MUST BE SUBMITTED WITH ALL BUDGET MODIFICATION REQUESTS. LOCAL ASSISTANCE MBWE STAFFING PLANS ARE REQUIRED FOR ALL APPLICANTS AND EACH SUBCONTRACTOR IDENTIFIED IN THE CONTRACT, BID OR PROPOSAL.

1. Bidder/Applicant Name: Adaptive Design Association Inc

2. Solicitation/Contract Number: T523782

3. DUNS Number: 136362261

Bidder/Applicant Address: 313 West 36th Street

4. Report includes Contractor's/Subcontractor's:
- [ ] Work force to be utilized on this contract
- [x] Total work force

5. [x] Bidder/Applicant [ ] Subcontractor

6. Subcontractor's name:

7. EEO Goal (Applicant or Subcontractor): MBE (Minority) 45 % WBE (Women) 50 %

Enter the total number of employees for each classification in each of the EEO-Job Categories identified:

EEO-Job Category	8. Total Work Force	9. Work Force by Gender		10. Work Force by Race/Ethnic Identification														11. Work Force by Disabled/Veteran Identification			
		Total Male (M)	Total Female (F)	American Indian or Alaska Native (M)	(F)	Asian (M)	(F)	Black or African American (M)	(F)	Hispanic or Latino (M)	(F)	Native Hawaiian or Other Pacific Islander (M)		Two or More Races (M)	(F)	White (M)	(F)	Disabled (M)	(F)	Veteran (M)	(F)
Craft Workers																					
Laborers																					
Office/Clerical																					
Officials/Administrators	2		2														2				
Professionals	3		3				1		1								1				
Sales Workers																					
Service Workers																					
Technicians	3		3				1				2										
Temporary/Apprentices	1		1								1										
12. Subtotals:	9		9				2		1		3						3				
13. Totals:	9	9		9																	

IMPORTANT: EMPLOYEES SHOULD ONLY BE LISTED IN ONE RACE/ETHNIC IDENTIFICATION CATEGORY.

14. PREPARED BY (Signature): Antoinette LaSorsa

EMAIL ADDRESS: antoinette@adaptivedesign.org

PHONE NO.: 212-904-1200

DATE: 10/10/13

NAME AND TITLE OF PREPARER (Print or Type): Antoinette LaSorsa Managing Director

15. MWBE Liaison:

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- [x] MWBE EEO Staffing Plan Approved
- [ ] MWBE EEO Staffing Plan Denied

OPDF Contract Manager: Benjamin Lazarus

Review Date: 11/18/13

Reviewer's Comments: