

New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM (DCJS -3301) MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: Rochester Institute of Technology Address: 1 Lomb Memorial Drive

Contact Person/Title: Gia Boersema Project Coordinator/Grant Manager Telephone Number: 585-475-6386

2. Contract Number: C 444 000 Project Number: SA13-1001-DOO 3. DUNS Number: 002223642

4. Project/RFP Title: Offender Notifications 5. Project Location (Municipality/County/Region): New York

6. Contract Amount: 62,560.00 7. Grantee Discretionary NPS Amount: 0.00\$ 8. Contract Award Period: 04/01/2013-03/31/2013

9. Description of Goods/Services/Supplies Provided: Provide training and technical assistance to 5 sites regarding offender notification forms.

| 10. MWBE Subcontractor/Supplier Name and Address | 11. NYS MWBE Certified Number | 12. Description of Services & Supplies | 13. MBE Goal Amount | 14. WBE Goal Amount | 15. Date of Subcontract | 19. MWBE Status and Certification |
|--|-------------------------------|--|-----------------------------|---------------------|-------------------------|--|
| | | | | | | <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> NYS Certified <input type="checkbox"/> Certification Pending |
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| 16. Discretionary NPS Amount: | | 17. Total MWBE Goals: | | | | |
| | | | 18. Total MWBE Percentages: | | | |

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Certification: Rochester Institute of Technology My firm proposes to use the MWBEs listed above.

21. I certify that to the best of my knowledge, the information provided herein is complete and accurate. Date: 09/13/2013

MWBE Firms: NYS Certified Certification Pending Unknown

Reviewer Comments:

OPDF Contract Manager: *Gia Boersema* Review Date: 10/4/13