

LOCAL ASSISTANCE MWBE EQUAL EMPLOYMENT OPPORTUNITY STAFFING PLAN

New York State Division of Criminal Justice Services

IMPORTANT: A LOCAL ASSISTANCE MWBE EEO STAFFING PLAN (DCJS-3300) MUST BE SUBMITTED WITH BID OR PROPOSAL. A REVISED DCJS-3300 MUST BE SUBMITTED WITH ALL BUDGET MODIFICATION REQUESTS. A DCJS-3300 IS REQUIRED FOR ALL APPLICANTS AND EACH SUBCONTRACTOR IDENTIFIED AS A PARTICIPATING MWBE IN THE CONTRACT, BID OR PROPOSAL.

1. Bidder/Applicant Name:	Center for Community Alternatives		2. Solicitation/Contract Number:	ATI	3. DUNS Number:	18451045
Bidder/Applicant Address:	115 East Jefferson Street, Suit 300, Syracuse, NY 132		4. Report includes Contractor's/Subcontractor's:	<input type="checkbox"/> Work force to be utilized on this contract		
<input checked="" type="checkbox"/> Bidder/Applicant	<input type="checkbox"/> Subcontractor	5. Subcontractor's name:	NA			
7. EEO Goal (Applicant or Subcontractor): MBE (Minority) <u>10%</u> WBE (Women) <u>10%</u>			6. Subcontractor's name:			

Enter the total number of employees for each classification in each of the EEO-Job Categories identified:

EEO - Job Category	8. Total Work Force	9. Work Force by Gender		10. Work Force by Race/Ethnic Identification								11. Work Force by Disabled/Veteran Identification		
		Total Male (M)	Total Female (F)	American Indian or Alaska Native (M) (F)	Asian (M) (F)	Black or African American (M) (F)	Hispanic or Latino (M) (F)	Native Hawaiian or Other Pacific Islander (M) (F)	Two or More Races (M) (F)	White (M) (F)	Disabled (M) (F)	Veteran (M) (F)		
Craft Workers														
Laborers														
Office/Clerical	17	4	13			1	8		3			3	2	
Officials/Administrators	13	3	10			1	1		1			2	7	
Professionals	59	21	38			11	20		7			3	14	
Sales Workers														
Service Workers	12	9	3			5			1			3	2	
Technicians														
Temporary/Apprentices														
12. Subtotals:	101	37	64	1		17	29		9	9		11	25	
13. Totals:	101													

IMPORTANT: EMPLOYEES SHOULD ONLY BE LISTED IN ONE RACE/ETHNIC IDENTIFICATION CATEGORY.

14. CERTIFIED BY:	Wendy Powers, Director of Human Resources	EMAIL ADDRESS:	wpowers@communityalternatives.org	PHONE NO.:	315.422.5638 ext. 253
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15. I certify, that to the best of my knowledge, the information provided herein is complete and accurate. DATE: 9/11/13

FOR DCJS USE ONLY

MWBE EEO Staffing Plan Approved MWBE EEO Staffing Plan Denied

OPDF Contract Manager:	Kathleen Stock		Review Date:	2/19/14
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Reviewer's Comments: