New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE EQUAL EMPLOYMENT OPPORTUNITY STAFFING PLAN

IMPORTANT: A LOCAL ASSISTANCE MWBE EQUAL EMPLOYMENT OPPORTUNITY STAFFING PLAN MUST BE SUBMITTED WITH BID OR PROPOSAL. A REVISED DCJS-3300 MUST BE SUBMITTED WITH ALL APPLICABLE BUDGET MODIFICATION REQUESTS. A DCJS-3300 IS REQUIRED FOR ALL APPLICANTS AND EACH SUBCONTRACTOR IDENTIFIED IN THE CONTRACT, BID OR PROPOSAL.

1. Bidder/Applicant Name: Catholic Charities of Onondaga County

2. Solicitation/Contract Number: C523812

3. DUNS Number: 801302019

Bidder/Applicant Address: 1654 W. Onondaga Street, Syracuse, NY 13204

4. Report Includes Contractor's/Subcontractor's:

☑ Work force to be utilized on this contract

☐ Total work force

5. ☑ Bidder/Applicant ☐ Subcontractor

6. Subcontractor's name:

7. EEO Goal (Applicant or Subcontractor): MBE (Minority) 16.3 % **WBE (Women)** 49.2 %

Enter the total number of employees for each classification in each of the EEO-Job Categories identified:

EEO-Job Category	8. Total Work Force	9. Work Force by Gender		10. Work Force by Race/Ethnic Identification														11. Work Force by Disabled/Veteran Identification			
		Total Male (M)	Total Female (F)	American Indian or Alaska Native (M)	(F)	Asian (M)	(F)	Black or African American (M)	(F)	Hispanic or Latino (M)	(F)	Native Hawaiian or Other Pacific Islander (M)	(F)	Two or More Races (M)	(F)	White (M)	(F)	Disabled (M)	(F)	Veteran (M)	(F)
Craft Workers																					
Laborers																					
Office/Clerical	1		1														1				
Officials/Administrators	2	1	1													1	1				
Professionals																					
Sales Workers																					
Service Workers																					
Technicians																					
Temporary/Apprentices																					
12. Subtotals:	3	1	2													1	2				
13. Totals:	3	3		3																	

IMPORTANT: EMPLOYEES SHOULD ONLY BE LISTED IN ONE RACE/ETHNIC IDENTIFICATION CATEGORY.

14. CERTIFIED BY: Michael F. Melara *Michael F. Melara* **EMAIL ADDRESS:** mmelara@ccoc.us **PHONE:** (315) 424-1800

15. ☑ I certify, that to the best of my knowledge, the information provided herein is complete and accurate. **DATE:** 01/16/2014

FOR DCJS USE ONLY

☑ MWBE EEO Staffing Plan Approved ☐ MWBE EEO Staffing Plan Denied

OPDF Contract Manager: *Kathleen Stack* **Review Date:** *2/7/14*

Reviewer's Comments: