New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, IT MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ANY REQUESTS FOR BUDGET MODIFICATION, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: Cortland County District Attorney
Address: 46 Greenbush St. Cortland N.Y. 13045

Contact Person/Title: Donna Johnson - Confidential Secretary
Telephone Number: 607-753-5008

2. Contract Number: AP13138021
Project Number: AP13-1011-D00
3. DUNS Number:

4. Project/RFP Title: Aid to Prosecution Grant
5. Project Location (Municipality/County/Region): Cortland County N.Y.

6. Contract Amount: 29,200.00
7. Grantee Discretionary NPS Amount:
8. Contract Award Period: 4-1-2013 thru 3-31-2014

9. Description of Goods/Services/Supplies Provided: Personnel

10. MWBE Subcontractor/Supplier Name and Address	11. NYS MWBE Certified Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification	☐
16. Discretionary NPS Amount:		17. Total MWBE Goals:					
		18. Total MWBE Percentages:					

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Signature/Agreement: Donna Johnson

☑ My firm proposes to use the MWBEs listed above.

Printed Name:
Date:

For DCJS USE ONLY

MWBE Firms:
☐ NYS Certified ☐ Certification Pending ☐ Unknown

Reviewer Comments:

OPDF Contract Manager: Kate Nastus
Review Date: 11/21/13