New York State Division of Criminal Justice Services

LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM

IMPORTANT: A LOCAL ASSISTANCE MWBE SUBCONTRACTOR/SUPPLIER UTILIZATION PROPOSAL FORM MUST BE SUBMITTED WITH BID OR PROPOSAL. IN ADDITION TO THE INITIAL SUBMITTAL OF THIS FORM, A DCJS-3301 MUST BE SUBMITTED FOR EACH SUBSEQUENT CONTRACT/RENEWAL PERIOD AND WITH ALL APPLICABLE BUDGET MODIFICATION REQUESTS, PROVIDING DETAIL OF NEW OR REASSESSED GOALS.

Grantee (Contractor) Information:

1. Name: Albany County District Attorney's Office	**Address:** 6 Lodge Street, Albany, NY 12207	
Contact Person/Title: Heather Orth		**Telephone Number:** 518-275-4704
2. Contract Number: C444018	**Project Number:** CR14-1000-D00	**3. DUNS Number:** 627299100
4. Project/RFP Title: CARP	**5. Project Location (Municipality/County/Region):** Albany County	
6. Contract Amount: $225,00	**7. Grantee Discretionary NPS Amount:** $ 0	**8. Contract Award Period:** 01/01/14-12/31/14
9. Description of Goods/Services/Supplies Provided:		

10. MWBE Subcontractor/Supplier Name and Address	11. NYS ESD Vendor ID Number	12. Description of Services & Supplies	13. MBE Goal Amount	14. WBE Goal Amount	15. Date of Subcontract	19. MWBE Status and Certification	VERIFIED BY DCJS
						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
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						☐ MBE ☐ WBE ☐ NYS Certified ☐ Certification Pending	☐
16. Discretionary NPS Amount:	$ 0	17. Total MWBE Goals:	$0	$0			
		18. Total MWBE Percentages:	16%	4%			

NOTE: If NYS MWBE Certification is pending, a copy of the notice of application receipt issued by the NYS Empire State Development Corporation must accompany this form.

20. Contractor Certification: Heather Orth

☐ My firm proposes to use the MWBEs listed above.

21. ☑ I certify that to the best of my knowledge, the information provided herein is complete and accurate. **Date:** 3/25/14

FOR DCJS USE ONLY

MWBE Firms: ☐ NYS Certified ☐ Certification Pending ☐ Unknown

Reviewer Comments:

OPDF Contract Representative: Steven F. Roth **Review Date:** 5/28/14