

SFY 2016-17 GIVE RFA Questions and Responses
January 31, 2017

Note: Some questions have been edited for clarity. Duplicative questions having the same answer have been combined.

Question #1: Is it permissible to adjust our budget in order to provide a raise for our crime analyst? As a jurisdiction we are short of our total GIVE allowance, therefore, we were wondering if it was possible to request additional funding rather than reallocating current funds?

Answer: *No. Funding requests cannot exceed the maximum request allocated for your jurisdiction's funding tier as delineated in the RFA. However, there is no restriction in the RFA regarding justifiable salary increases for GIVE funded positions as long as the overall budget for the jurisdiction remains within the confines of the maximum request allocated for the jurisdiction.*

Question #2: As part of our GIVE strategies, we coordinate with our county Crime Victims Center for the social services and community voice components of the Group Violence Intervention call-ins. These "Call-Ins" are typically in the evening hours and require the use of a "neutral" location. Can we use GIVE funding to rent space for the call-ins and to provide food for the participants attending the call-ins?

Answer: *Yes. These are both appropriate requests for funding as part of a jurisdiction's GIVE strategy of focused deterrence.*

Question #3: As part of our overall GIVE Initiative strategies our department utilizes MSW interns from the SUNY School of Social Welfare who have worked directly with youth in crisis who have been referred to the TRaC program. The interns utilize needs assessment tools to determine needed and in-place services. Students will perform case management to monitor access to and compliance with service linkages and service plans. A Social Work Supervisor oversees the interns' progress. Are we allowed to sub-contract directly with SUNY for the services of the Social Work Supervisor?

Answer: *Yes. A sub-contract with a State agency, such as SUNY, is acceptable for purposes of this RFA.*

Question #4: On Page 3 of the RFA, it is mentioned that approximately \$13.3 million dollars will be made available to support GIVE IV. This is approximately the same amount of money made available under the GIVE II RFA. Is the available funding for the "Optional Supplemental Grant Request" also being taken from this \$13.3 million dollar available to fund the GIVE program, or is there a separate funding stream for those requests? Are the 17 jurisdictions competing for the same \$13.3 million dollars available in previous years when the academic partner requests were part of our primary GIVE grant application?

Answer: *The application and evaluation process for Research Supplement awards are separate and distinct from GIVE program awards. Research Supplement awards will not be funded from GIVE appropriations and therefore will have no impact on GIVE funding award determinations.*

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Question #5: On Page 17 of the RFA, it states that the comprehensive plan should consist of “multiple strategies” (i.e. Hot Spots Policing, CPTED, Focused Deterrence, and Street Outreach Workers). Page 16 states that the plan must incorporate “more than one of the approaches.” While jurisdictions might incorporate all of the strategies as part of their day-to-day policing and mention it in the GIVE application, they might nevertheless choose not to ask for DCJS funding to support one or more of them. Could you explain how this would impact the reporting and evaluation requirements for the non-funded strategies? In our experience, funded and non-funded strategies have been given equal weight in both the quarterly report questions and the Rochester Institute of Technology (RIT) evaluations. We do some of the strategies as part of our policing philosophy utilizing outside resources and provide updates on these types of strategies as good faith information sharing, but should this be part of an ongoing evaluation when it is not GIVE-initiated?

Answer: *Alignment is one of the core elements of GIVE. Jurisdictions are required to align all initiatives that address gun violence. Therefore, all non-funded strategies that are aligned to address gun violence will be subject to evaluation as they apply to the overall jurisdiction’s GIVE strategy.*

Question #6: Is the academic Supplemental Request funding above the jurisdictional funding tier caps? Does having an academic partner in any way impact the funding allocation for an individual jurisdiction? For example, if a jurisdiction is awarded \$48,000 for an academic partnership, will the participating agency or the consortium partnership have their funding cut in their budget lines - we understand it is not part of anyone’s budget, however, with costs rising for positions, we are concerned about maintaining the current programs?

Answer: *The request and award process for Research Supplement grants is separate and distinct from that for GIVE program awards. Research Supplement awards will not be funded from GIVE appropriations and therefore will have no fiscal impact on GIVE funding award determinations.*

Question #7: If our new application and grant focus is now Aggravated Assault do we still need to maintain our GOAL list (Gun Offenders)?

Answer: *In aggravated assault jurisdictions, GIVE funds should be focused on addressing aggravated assaults and those “Top Offenders” who are responsible for those aggravated assaults. However, the specific method used to identify and comply with these requirements is a local decision based on the results of the analysis conducted. Note: There are specific jurisdictions that have been identified in the RFA as having to focus on Aggravated Assaults.*

Question #8: If our program focus is now Aggravated Assault, will we still be required to submit quarterly reports (answering performance metrics) on gun crime? Do we change everything listed in the RFA from Gun/Firearms to Aggravated Assault?

Answer: *Upon award, DCJS will develop a project work plan for each jurisdiction. These work plans are based on the crime of focus of the jurisdiction along with its funded and non-funded GIVE related activities. Quarterly Progress Reports based on the information requested in your*

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contract work plan must be submitted into Grants Management System (GMS). . Applications from specific jurisdictions as identified in the RFA having to focus on Aggravated Assaults, should focus on the Aggravated Assault problem in their jurisdiction, and should also include reference to shooting and firearm issues, as applicable.

Question #9: Will we still be required to submit our monthly firearms data?

Answer: *Yes. Both primary and DCJS secondary police departments must submit the Monthly Gun Data Report within 7 days of the end of the reporting month.*

Question #10: Will grantees still be required to include and report on the SNUG component?

Answer: *Yes. All of the SNUG Data Sharing requirements apply to each jurisdiction that currently has a SNUG program.*

Question #11: We would like clarification regarding the Research Partner Supplemental Grant. In past years, the research partner was included in the GIVE budget and listed as a sub-contractor to the applicant agency. It is our understanding after reviewing the RFA and participating in the Bidders Conference Call; that the Research Partner must submit a supplemental grant application with its own budget requesting the funds for their proposed statement of work. Please confirm that we are not to include the Research Partner's budget in our budget or application and the process by which we submit the Research Partner Supplement Grant application. Do we start a new application in GMS? Are there separate forms we need to download? Does the MOU with the research partner need to be submitted with the supplemental grant? Is the supplemental application submitted with the GIVE application?

Answer: *The request and award process for Research Supplement grants are separate and distinct from that for GIVE program awards. The budget for the research partnership should not be included in the GIVE program budget. A Research Supplement request must be submitted as an attachment to your GIVE program application, labeled "Research Supplement Request." Research Supplement requests must include a budget and narrative proposal addressing the ten points delineated in Appendix 6 of the RFA. Submission of an MOU is not necessary at the time of application.*

Question #12: Can a not for profit 501(c) 3 community-based agency be the lead applicant for GIVE Funding?

Answer: *No.*

Question #13: Can the Yonkers Police Department be the lead applicant for GIVE Funding?

Answer: *No.*

Question #14: How can we access the Bidder's Conference?

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Answer: *The audio of the Bidder's Conference can be accessed on the DCJS web site at <http://www.criminaljustice.ny.gov/ofpa/index.htm>.*

Question #15: What is the process for agencies to receive approval from the co-chairs to partner to pursue this funding?

Answer: *Partnership determinations are developed at the county level.*

Question #16: If a foundation's address is in Kings County, but the programs the foundation participates in are in Queens and Manhattan Counties, where does the foundation apply for RFAs?

Answer: *The only eligible applicants are municipal agencies of the 17 counties that account for 83% of the Part I violent crime outside of New York City.*

Question #17: Can you please clarify the research supplement application process? Page 9 of the RFA states that the supplemental grants are separate grants. Are these grants an addition to the main grant with a separate funding stream? Is the agency submitting the county's application responsible for submitting the research supplement application as an attachment to the main GIVE application, or does the academic agency apply directly?

Answer: *The request and award process for Research Supplement grants is separate and distinct from that for GIVE program awards. While requests for Research Supplement grant funding may be advanced by any participating GIVE agency, the agency submitting the county's application is responsible for submitting the Research Supplement request(s) as an attachment to that county's GIVE Program application.*

Question #18: If the academic agency supports a crime analyst AND provides assessment of data and feedback, would that agency be included in both the main application (as a partner agency) and the supplement (as a subcontracted agency)?

Answer: *The funding to support a crime analyst and their responsibilities should be included in the GIVE application budget. Funding requests for the academic partnerships to assist with implementation and ongoing assessment of the GIVE strategy should be part of the Research Supplement grant request. Academic partnerships, other than those supporting Crime Analyst positions, will NOT be supported under the jurisdictions' regular GIVE contract, but only through the Research Supplement.*

Question #19: Regarding the letters of support, are all agencies **outside** of the co-chairs considered to be partner agencies?

Answer: *Letters of Support from all participating partner agencies, who are not the co-chair agencies, must be submitted.*

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Question #20: Page 19 of the RFA states "For subcontracted agencies approved to provide services, where applicable, upload signed and executed agreements and approved operating budget using the Attachment Module in GMS." Since the application is just a proposal, we wouldn't have a contract or approved budget at this time, so would that qualify as "not applicable"?

Answer: *Executed agreements with subcontracted agencies do not need to be submitted at the time of application.*
