



NEW YORK STATE TOXICOLOGY LABORATORY WORKLOAD SURVEY 2015

LABORATORY: \_\_\_\_\_

PART A - DESCRIPTIVE DATA

1. Which of the following best describes your lab? (Check all that apply)

- Municipal
State
County
Regional - Counties served: \_\_\_\_\_

2. Please indicate which of the following services your lab provides: (Check all that apply)

- Postmortem Toxicology
Controlled Substances
Human Performance / DUID
Probation
Employment Drug Testing
Other: \_\_\_\_\_

3. What was the number of employees on your payroll as of this survey period?

- Full-time (35+ hours per week)
Part-time (less than 35 hours per week)
TOTAL

How many of these employees are:

- Administrative/clerical
Casework analysts (Scientists)
Lab technicians
Evidence technicians

4. Did your laboratory utilize any reference laboratories in 2015?

- Yes No

If yes, please list where casework was sent for analysis, and types of cases sent/analyses performed:

## PART B: TOXICOLOGY / BLOOD ALCOHOL

Note: The submission of quarterly statistics is optional for this annual survey. The number of total cases received, completed, and sent to a reference laboratory (in bold) is mandatory.

2015 Reports	Total Cases rec'd Q1	Total Cases Completed Q1	Total Cases red'c Q2	Total Cases Completed Q2	Total Cases rec'd Q3	Total Cases Completed Q3	Total Cases rec'd Q4	Total Cases Completed Q4	Total Cases rec'd Yr	Total Cases Completed Yr
Postmortem Tox										
DUI Alcohol <sup>†</sup>										
DUI Drug <sup>†</sup>										
Drug Facilitated Sexual Assault										
Probation*										
Methadone*										
Employment*										
Other										
Total										

<sup>†</sup> cases submitted for both DUI alcohol and drugs are counted under each category

\* testing category not under DCJS oversight. Reporting is optional.

Cases sent to Reference Lab	Q1		Q2		Q3		Q4		Year	
	Full case	Selected analyses only	Full case	Selected analyses only	Full case	Selected analyses only	Full case	Selected analyses only	Full case	Selected analyses only
Postmortem Tox										
DUI Alcohol										
DUI Drug										
Drug Facilitated Sexual Assault										
Probation*										
Methadone*										
Employment*										
Other										
Total										

## PART B: TOXICOLOGY / BLOOD ALCOHOL

2015	Q4 (12/31/14)	Q1 (3/31/15)	Q2 (6/30/15)	Q3 (9/30/15)	Q4 (12/31/15)
<b>Postmortem Toxicology</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>DUI Alcohol</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>DUI Drug</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>Drug Facilitated Sexual Assault</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>Probation*</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>Methadone*</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>Employment*</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
<b>Other</b>					
Total Cases in Lab					
# cases > 30 days old					
# cases > 60 days old					
# cases > 90 days old					
report the number of cases in the laboratory as of the specified date that are older than the number of days indicated					
*testing category not under DCJS oversight. Reporting is optional.					

## PART B: TOXICOLOGY / BLOOD ALCOHOL

2015 Tests	Q1	Q2	Q3	Q4	Year
Alcohol					
Immunoassay					
G.C.					
G.C./M.S.					
L.C.					
L.C./M.S.					
LC/MS/MS <sup>see #5 below</sup>					
Carboxyhemoglobin					
Color/spot					
Other					
Total					

1. Report the combined total number of tests performed *in-house* for all DCJS supported testing categories (DUI, postmortem, etc)
2. Include all standards, controls and proficiency testing samples in the totals. Do **not** include solvent blanks
3. Samples analyzed on 2 instruments are counted as 2 tests (eg. G.C. screen followed by G.C./M.S. confirmation)
4. Testing performed that is not under DCJS oversight can be reported on a separate sheet if desired (probation, methadone, etc.)
5. LC/MS/MS stats separately tallied beginning 5/21/09

Turnaround Time	2015 annual	2015 Q1 <sup>a</sup>	2015 Q2 <sup>a</sup>	2015 Q3 <sup>a</sup>	2015 Q4 <sup>a</sup>
Postmortem Tox					
DUI Alcohol <sup>t</sup>					
DUI Drug <sup>t</sup>					
Drug Facilitated Sexual Assault					
Other					

<sup>a</sup> based on cases completed during that quarter

2015 Year End Summary	Total # cases completed	Average turn-around time** (days)	Percent completed within		
			30 days	60 days	90 days
Postmortem Tox					
DUI Alcohol <sup>t</sup>					
DUI Drug <sup>t</sup>					
Drug Facilitated Sexual Assault					
Probation*					
Methadone*					
Employment*					
Other					

<sup>t</sup> cases submitted for both DUI alcohol and drugs are counted under each category

\* testing category not under DCJS oversight. Reporting is optional.

\*\*Average Turn-around time: The average time period from when a submission is accepted by the laboratory for analysis to when an official analytical report is issued. Report in calendar (not working) days.

## **PART C - COMMENTS**

1. Please describe issues that substantially impacted your workload outputs for this reporting period:

Major cases:

Laboratory initiatives:

Analysts on extended leave i.e. family, medical, military (please provide numbers):

Other:

2. Please use this space to add any additional comments you may have concerning any of the previous questions you answered for this Workload Survey report period:

**Submitted by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_